

May 17, 2017

The regular meeting of the Town Board of the Town of Colchester, Delaware County, New York was held on Wednesday, May 17, 2017 at 7:00 PM at the Town Hall.

Present: Arthur M. Merrill Supervisor
Janet L. Champlin Councilwoman
Mark W. Mattson Councilman entered @7:07pm
Julie A. Markert Councilwoman entered @ 7:10pm
Gregory L. Lavorgna Councilman
Recording Secretary: Julie B. Townsend Town Clerk

Others present: Kenneth R. Eck, Jr.-Highway Supt., Bonnie Seegmiller, Joan Homovich, Mary Brawley-Faut, Steve Navratil, Joe Bellows and Jim Shields.

The Meeting was called to order by Supervisor Arthur M. Merrill and led the group in the Pledge of Allegiance.

The minutes of the last regular meeting, May 03, 2017 had been distributed earlier. Janet Champlin made the motion to accept the minutes as written, seconded by Greg Lavorgna, Janet Champlin-aye, Greg Lavorgna-aye, Arthur Merrill-aye, Mark Mattson-absent, Julie Markert-absent, motion carried.

VISITOR COMMENTS: Joe Bellows stated that he has lived here all his life and has owned a cemetery plot for 17 years; he went to the cemetery on Monday and could not believe the disrespect of his wife's headstone; it was a mess so he started to clean off the stone and then decided to go to the cemetery shed to speak with personnel; words were exchanged and then the cemetery crew suggested that he go talk to Supervisor Arthur Merrill;

Councilman Mark Mattson entered the meeting at 7:07pm.

Mr. Bellows stated that he did come to see the Supervisor and asked what was done? Supervisor Merrill replied that he had spoken with the two cemetery crew.

Mr. Bellows commented that his stone had not been taken care of. Words were exchanged.

Councilwoman Julie Markert entered the meeting at 7:10pm.

Officer Cawley asked Mr. Bellows to leave the meeting due to his language during the open meeting and then escorted him into the Police Office.

Supervisor commented that it has rained for three weeks; we have two working at the cemetery; we are behind; one summer worker started Monday; have not had a chance to weed whack; going to Cooks Falls Cemetery tomorrow for the first time; they are doing the best they can. Board discussed. Highway Supt offered help next week if they are still behind. Councilman Mattson suggested that we send the Cemetery Supervisor to a farmers' show to see what other equipment is out there. Board discussed.

CORRESPONDENCE:

- NYSDOT- Designation of Restricted Highway.
- NYSDEC- Hosting a meeting with eligible applicants to discuss the Land Acquisition Projects for the Source Water Protection category in the Water Quality Improvement Project (WQIP) Program.

REPORTS- written reports on file at Town Clerk's Office:

- Town Justice DeRosia- April 2017.

Supervisor reported that the Paige Cemetery shed will get moved as soon as we have the mowing caught up; we have talked with Neighbor Don Reynolds about the water issue.

Supervisor Merrill reported that at the next Board meeting, June 7th, we will present new water rates for public discussion; the new rates will start for the July-Sept billings.

Highway Supt Eck reported that Mark Butcher had done some work on the used 2008 Morbark Chipper that he presented a quote for at the last meeting; Mr. Butcher stated that it was a good price for an excellent piece of equipment. Supervisor reported that he emailed the estate executor and she has stated that the son, Michael Brenna, has authority to sell the chipper; Supervisor also emailed our Town Attorney with this information and he has stated that we need a written purchase contract. Board discussed. Councilwoman Markert stated that is is abstaining from the resolution as her husband wanted to purchase this chipper.

NO. 37-2017 05/17/17 Purchase Used 2008 Morbark Beaver Chipper Machine

Greg Lavorgna made the following resolution:

BE IT RESOLVED, that the Town Board of the Town of Colchester hereby authorizes the purchase of one Used 2008 Morbark Beaver Chipper Machine Model M12R S/N 71480 with Kubota 3800 Engine (99HP) S/N BY1826 from Michael Brenna for the purchase price of \$18,000.

Resolution seconded by Janet Champlin, Greg Lavorgna-aye, Janet Champlin-aye, Mark Mattson-aye, Arthur Merrill-aye, Julie Markert-abstain, resolution declared adopted.

Supervisor read a letter from the Downsville Fire Dept. and EMS; they are requesting hookup to the Downsville Water District at their Firemen's field located at 14618 State Hwy 30; Firemen have already spoken with WPO Ron MacDonald; WPO has suggested to hookup at the Town Pool and it would be a annually temporary hookup with a meter; when the pool is turned on and off, the firemen's field would also be done at same time. Board discussed. DFD will maintain the line from the pool to the firemen's park, a line four feet underground; we will waive the tapping fee and they will be billed for metered usage; a contract must be drawn up and signed as they are outside the district and they must get written approval to cross over the properties of Mark Butcher and Downsville Central School. Board discussed further.

NO. 38-2017 05/17/17 A Temporary DWD Water Service at 14618 State Hwy 30

Janet Champlin made the following resolution:

BE IT RESOLVED, that the Town Board of the Town of Colchester hereby authorize the Downsville Fire Department to a temporary hookup into the system of the Downsville Water District from the Town of Colchester Swimming Pool (Tax Map No. 358.-1-3.1) to the Downsville Fire Dept. Park (Tax Map No. 358.-1-2.2);

FURTHER RESOLVED, that the Downsville Water District waives the payment of the \$250.00 Tapping Fee but the Downsville Fire Dept. will be responsible for all labor and materials from the temporary hookup at the Town Pool to the Firemen's Park located at 14618 State Hwy 30.

Resolution was seconded by Julie Markert, all in favor, resolution declared adopted.

Supervisor Merrill reported that we received a letter from the Upcycle and Best Dam Race Committees and they would like to purchase at least two fitness stations to place along the Recreation/Fitness Trail per the Comprehensive Plan and grants that have been written; as well as many health benefits for the towns people, they are hoping this will show funders our town's commitment to this very important project; they would like help from the Town Highway for the installation; once installed the stations should be maintenance free with the same care for the surrounding grounds. Board discussed.

NO. 39-2017 05/17/17 Fitness Stations

Julie Markert made the following resolution:

BE IT RESOLVED, that the Town Board of the Town of Colchester hereby accepts the donation from the Upcycle and Best Dam Race Committees of at least two fitness stations to be installed by the Town Highway Dept. along the Colchester Recreation/Fitness Trail.

Resolution was seconded by Greg Lavorgna, all in favor, resolution declared adopted.

Supervisor reported that the Bookkeeper and Town Clerk have been working on correcting the Standard Work Day and Reporting Resolution for Elected & Appointed Officials all week; NYS Retirement and Comptroller's audit have given us different figures; for those officials that do not have a time card, we must use a formula to determine the days worked for reporting monthly to retirement; once we adopt a new resolution and post for 30days, the new figures will go to NYS Retirement. Board discussed.

NO. 40-2017 05/17/17 SWD & Reporting Resolution for Elected & Appointed Officials

Julie Markert made the following resolution:

BE IT RESOLVED, that the Town of Colchester/Location Code 30554 hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the time keeping systems records or record of activities maintained and submitted by these officials to the clerk of this body.

Resolution seconded by Janet Champlin, all in favor, resolution declared adopted.

| Title | Name | Social Security Number (Last 4 digits) | Registration Number | Standard Work Day (Hrs./day) | Term Begins/Ends | Participates in Employer's Time Keeping System (Y/N) | Days/Month (based on Record of Activities) |
|---------------------------------------|---------------------|---|---------------------|---------------------------------|-------------------------|---|---|
| Elected Officials | | | | | | | |
| Town Clerk | Julie B. Townsend | | | 6 | 01/01/2014 – 12/31/2017 | N | 28.45 |
| Supt. of Highways | Kenneth R. Eck Jr. | | | 6 | 01/01/2016-12/31/2017 | N | 31.34 |
| Assessor | Gerald P. Merrill | | | 6 | 01/01/2016-12/31/2019 | N | 9.39 |
| Council Member | Janet Champlin | | | 6 | 01/01/2016-12/31/2019 | N | .96 |
| Appointed Officials | | | | | | | |
| Code Enforcement Officer | Thomas R. Zampolin | | | 6 | 01/01/2017-12/31/2017 | N | 14.98 |
| Supervisor's Bookkeeper/Account Clerk | Dawn R. D'Addezio | | | 6 | 01/01/2017-12/31/2017 | N | 24.12 |
| Water Superintendent | Ronnie L. MacDonald | | | 6 | 01/01/2017-12/31/2017 | N | 12.59 |

Supervisor Merrill reported that he has asked Loren Shellman to give us a quote for rebuilding the back steps to the parking lot; there is money in the Justice Court Grant to do this; Supervisor & Highway Supt have looked at the back parking lot; we would like to pave the dirt area; we should pump the septic system and put in a riser, then blacktop over it; Mr. Shellman is going to give us a quote for a sidewalk out back also. Supervisor added that the downstairs' window is leaking; we need to replace the five windows with smaller windows and raise them up; we need to put a berm up the driveway to make the water go away from building; we are getting quotes.

Supervisor reported that we have received an application for summer employment at the cemetery from a high school student; he will not be able to start until after regents in June. Board discussed.

NO. 41-2017 05/17/17 2017 Seasonal Cemetery Laborer

Upon the recommendation of the Cemetery Supervisor, Julie Markert made the following resolution:

WHEREAS, the Town's Summer/Youth Employment Policy states that youths must be students continuing their education and must be enrolled full-time status and verification of student status is required;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Colchester hereby hires Lucas J. Elmore as a New Seasonal Cemetery Laborer at the rate of \$9.75 per hour with no benefits for the 2017 Season.

Resolution seconded by Janet Champlin, all in favor, resolution declared adopted.

Supervisor Merrill made the following announcements:

- Next Regular Board Meeting Wed., June 7th at 7PM
- Town Hall Offices Closed Monday, May 29th – Memorial Day

Councilwoman Champlin added that the first Farmers' Market will be held Sat., May 27th 10-2.

Councilman Mattson commented that the road looks good on River Road (rock wall at Bivens').

Highway Supt replied that we are going to pave wider and put up guiderails next week.

Councilwoman Champlin commented that the grates on Depot Street need cleaning out.

Supervisor Merrill announced that we are still taking applications for summer help at the Cemetery, Pool, Town Hall and Highway Dept.

SUBMISSION OF BILL/EXPENSES: Mark Mattson made the motion, seconded by Janet Champlin, that the vouchers be approved, subject to any corrections or deletions, all in favor, motion carried. Abstract No.09-2017 Voucher No. 218-242; Totaling \$162,152.72.

Janet Champlin made the motion to go into executive session to discuss Highway and Police personnel issues, seconded by Julie Markert, all in favor, motion carried. Board entered executive session at 8:05 PM. Board held discussion. Mark Mattson made the motion to enter back into regular session, seconded by Greg Lavorgna, all in favor, motion carried. Board entered regular session at 8:36 PM. Board made no decision forthcoming.

With no further business, Janet Champlin made the motion for adjournment, seconded by Julie Markert, all in favor, motion carried. Meeting adjourned at 8:36 PM.

Respectfully Submitted:

Julie B. Townsend
Town Clerk