

July 15, 2015

A Public Hearing was held by the Town Board of the Town of Colchester, Delaware County, New York on Wednesday, July 15, 2015 in the Town Hall for the purpose of hearing the public's comments regarding the Town of Colchester submitting an application to the 2015 CFA CDBG Program for the Downsville Water District's Water System Improvement Project. Pursuant to the requirements of the New York State Office of Community Renewal, the Town of Colchester will conduct a public hearing to obtain the input of citizens, particularly low and moderate income persons, with regard to the Small Cities Community Development Block Grant Program (CDBG). The CDBG program is administered by NYS Homes & Community Renewal, Office of Community Renewal (OCR). Proof of Notice having been furnished, the Public Hearing was called to order by Deputy Supervisor Janet L. Champlin.

Jeff Francisco of Delaware Engineering stated that the proposed project located next to the existing water storage tank on Tub Mill Road will collect the water coming from the existing springs and direct it to a new 5,000 gallon raw water storage tank. There will be a set of pumps that will take the water from the new raw storage tank and pump it threw a set of cartridge filters and to the existing water storage tank. The new system will consist of a gravity feed 5,000 gallon raw water storage tank and overflow, site piping and valves, a filtration building, 2 sets of cartridge filters, 2 feed pumps, new chlorination system with a spare chemical feed pump, turbidity meter, master water meter for recording daily water usage and a new storage tank level con trolls to turn the pumps on and off. Mr. Francisco suggested that residents send a letter of support to the Supervisor by July 27<sup>th</sup>; the application is due July 31<sup>st</sup>; NYSDOH is also sending a letter of support.

Joan Homovich, Greg Lavorgna, and Business Owner/Resident, Julie Markert spoke in favor of the proposed DWD Water System Improvement Project.

No one spoke against of the proposed DWD Water System Improvement Project.

All persons desiring to be heard, having been heard, Deputy Supervisor Janet L. Champlin declared the Public Hearing closed at 7:14 PM.

Respectfully Submitted:

Julie B. Townsend, Town Clerk

\*\*\*\*\*

July 15, 2015

The regular meeting of the Town Board of the Town of Colchester, Delaware County, New York was held immediately following Public Hearing on Wednesday, July 15, 2015 at 7:14 PM at the Town Hall. Present: Janet L. Champlin Councilwoman/Deputy Supervisor  
Mark W. Mattson Councilman  
Julie A. Markert Councilwoman  
Gilbert D. Close Councilman  
Absent: Arthur M. Merrill Supervisor  
Recording Secretary: Julie B. Townsend Town Clerk  
Others present: Kenneth R. Eck, Jr.-Highway Supt., Glenn Nealis, Jeff Francisco, Lillian Browne -Walton Reporter, Bonnie Seegmiller, Joan Homovich, Stanley Strain, Greg Lavorgna, Alan Donner, Officers Pagillo and Cawley.

The Meeting was called to order by Deputy Supervisor Janet L. Champlin and led the group in the Pledge of Allegiance.

The minutes of the last regular meeting, July 01, 2015 had been distributed earlier. Julie Markert made the motion to accept the minutes as written, seconded by Janet Champlin, Janet Champlina-aye, Julie Markert-aye, Gilbert Close-aye, Mark Mattson-aye, Arthur Merrill-absent, motion carried.

Glenn Nealis, Director of Del. Co. Economic Development spoke to the Board in regards to the 2015 NY Main Street Grant Program; we tried last year and were unsuccessful; a committee has been working on a new grant of \$500,000 maximum for the Town; \$50,000 per building for business owners in the Downsville area, along NYS Route 30, from the red light to 15205 State Hwy 30 (old pharmacy building); this includes interior and exterior improvements; goal is to spruce up old buildings, especially those that are vacant and attract new business to the community; it is a matching grant of 25%; there is a 5 year maintenance agreement; if sold within five years must pay back or new owner agrees to take over maintenance agreement; the committee would be the section committee would approve the applications to be submitted to the grant process. Board discussed.

NO. 72-2015 07/15/15 2015 NYS Office of Community Renewal NY Main Street Grant  
Julie Markert made the following resolution:

WHEREAS, the New York State Office of Community Renewal (OCR) is accepting applications from eligible communities to compete for funds available through the New York Main Street Program; and

WHEREAS, the Town of Colchester has reviewed its community development problems and needs, and has determined that a program designed to revitalize its main street is an essential component to the Town's future economic vitality and is in keeping with the goals and recommendation of its comprehensive plan; and

WHEREAS, it is in the best interest of the Town of Colchester for the Main Street business area to be updated the improved; and

Whereas the Board of Trustees of the Town of Colchester is in support of promoting business activity within the Town;

WHEREAS, the OCR application process requires that the governing body of the applicant authorize the submission of the application and related actions.

NOW THEREFORE BE IT RESOLVED, that the Colchester Town Board hereby authorizes and directs the Supervisor of the Town of Colchester and the staff of the Delaware County Local Development Corporation to submit an application to the New York State Office of Community Renewal in the name of the Town of Colchester and to act in connection with the submission of the application, including the execution of all required certifications and forms and to provide such addition information as may be required.

Resolution was seconded by Mark Mattson, Janet Champlin-aye, Julie Markert-aye, Gilbert Close-aye, Mark Mattson-aye, Arthur Merrill-absent, resolution declared adopted.

VISITOR COMMENTS: none at this time

#### CORRESPONDENCE:

- NYS Dept. of Ag & Markets- Municipal Shelter Inspection Report was completed on 06/25/2015 for the Heart of the Catskills HS and it was rated satisfactory.
- NYSDOT- PIN 975339/D262885 Beaverkill Covered Bridge Rehabilitation- status update.

#### REPORTS- written reports on file at Town Clerk's Office:

- Cooks Falls Water District- June 2015- 13 customers balance due \$1,205.50; Receipts of \$205.00 disbursed to Supervisor.
- Downsville Water District- June 2015- 43 customers balance due \$3,834.28; Receipts of \$288.30 disbursed to Supervisor.

- Town Clerk- June 2015- Total disbursed \$1,349.01 of which \$1,282.51 was Town revenues.
- Town Justice Arthur C. Edel- June 2015.
- Town Justice Edward J. DeRosia- June 2015.

Highway Supt. Eck reported that we have filed for an extension until October 2016 for FEMA#1710-PW150-Holiday & Berry Brook Road- Drainage System Project (bridge/culvert); Cedarwood Engineering has submitted bid documents for the two projects: -H4 Holiday Brook Road Bridge and H5 Berg Brook Road Bridge; we need authorization to advertise for bids in the July 29<sup>th</sup> and August 5<sup>th</sup> editions of the Walton Reporter; Bid opening will be Wed., August 12<sup>th</sup> at 10am; bid packs will be ready August 29<sup>th</sup> from Cedarwood. Board discussed.

NO. 73-2015 07/15/15 Bid Contract No.TC-2015-01 -H4 Holiday Brook Road Bridge  
Mark Mattson made the following resolution:

WHEREAS, Colchester Highway Supt. has proposed that the Highway Dept. does not have the capability to complete all FEMA Road repairs and has deemed it necessary to seek bids from local contractors; and

WHEREAS, the Town has entered in contract with Cedarwood Engineering Services for engineering services for the Holiday & Berry Brook Road Drainage System Project, per Resolution NO. 55-2015, and are completing bid documents for said project;

THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Colchester hereby gives authorization to Cedarwood Engineering Services to advertise for bids for Contract No.TC-2015-01--FEMA#1710-PW150-H4 Holiday Brook Road Bridge Replacement Project. Resolution was seconded by Julie Markert, Janet Champlin-aye, Julie Markert-aye, Gilbert Close-aye, Mark Mattson-aye, Arthur Merrill-absent, resolution declared adopted.

NO. 74-2015 07/15/15 Bid Contract No.TC-2015-02 -H5 Berg Brook Road Bridge  
Julie Markert made the following resolution:

WHEREAS, Colchester Highway Supt. has proposed that the Highway Dept. does not have the capability to complete all FEMA Road repairs and has deemed it necessary to seek bids from local contractors; and

WHEREAS, the Town has entered in contract with Cedarwood Engineering Services for engineering services for the Holiday & Berry Brook Road Drainage System Project, per Resolution NO. 55-2015, and are completing bid documents for said project;

THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Colchester hereby gives authorization to Cedarwood Engineering Services to advertise for bids for Contract No.TC-2015-02--FEMA#1710-PW150-H5 Berg Brook Road Bridge Project. Resolution was seconded by Mark Mattson, Janet Champlin-aye, Julie Markert-aye, Gilbert Close-aye, Mark Mattson-aye, Arthur Merrill-absent, resolution declared adopted.

Town Clerk reported that the Town Board adopted Resolution No.57-2015 on June 3<sup>rd</sup> “CDBG Grant Application for DWD”, if Jeff Francisco of Delaware Engineering needs anything else for the grant application, he will contact us.

Highway Supt. also reported on the Replacement Salt Storage Shed at 6292 River Road Garage: we have \$50,000 approved from the SAM Grant; Cedarwood has submitted plans and we are waiting on bid documents.

Officer Rich Pagillo presented the following three quotes for a TRACS computer to be installed in the 2009 Chevrolet Police Vehicle:

PATROLPC	\$5,983.00
Derive Technologies	\$6,155.00
Data911	\$6,877.67

Officer Pagillo reported that the one from PATROLPC is the same one that was installed in the Ford Taurus Police Car; quote is for the equipment only, the computer would need to be installed. Board discussed.

NO. 75-2015 07/15/15 Purchase TRACS Police Computer

Julie Markert made the following resolution:

BE IT RESOLVED, that the Town Board of the Town of Colchester hereby accepts the lowest quote from PATROLPC for the purchase of one (1) PatrolPC Core i Value Intel Generation 2 FIXED MOUNT COMPUTER Package with printer at the price of \$5,983.00 and hereby authorizes Supervisor Arthur M. Merrill to enter into contract with PATROLPC of 344 John L Dietsch Blvd, Unit #2, North Attleboro, MA 02763, Vestal, New York for said purchase at the total price of \$5,983.00.

Resolution was seconded by Gilbert Close, Janet Champlin-aye, Julie Markert-aye, Gilbert Close-aye, Mark Mattson-aye, Arthur Merrill-absent, resolution declared adopted.

Officer Pagillo also reported that they had training today for NARCAN (Intranasal Naloxone); we need approval to use them and adopt a policy; we were given three and when we use one, we request to have it replaced; DCJS has given us a model policy. Board discussed.

NO. 76-2015 07/15/15 Administration & Maintenance of Intranasal Naloxone Policy

Julie Markert made the following resolution:

BE IT RESOLVED that the Town Board of the Town of Colchester hereby approves and authorizes the implementation of the Administration & Maintenance of Intranasal Naloxone Policy; reference the Town's Policies and Procedures Book; with a review of said policy to be made on an annual basis by the Town Board at the Organizational Meeting.

Resolution was seconded by Mark Mattson.

This resolution was put to a vote by roll call and resulted as follows:

Councilperson, Janet Champlin	voting aye
Councilperson, Julie A. Markert	voting aye
Councilperson, Gilbert D. Close	voting aye
Councilperson, Mark W. Mattson	voting aye
Town Supervisor, Arthur M. Merrill	absent

The resolution was declared to be duly adopted by the members of the Town Board of the Town of Colchester.

Highway Supt. Kenneth Eck reported that we have a few items that he would like to place on the on-line auction; we could run the on-line auction from July 22<sup>nd</sup> to August 4<sup>th</sup> and then accept the bids at the next meeting, August 5<sup>th</sup>. Board discussed.

NO. 77-2015 07/15/15 Surplus Inventory to Auction

Julie Markert made the following resolution:

WHEREAS, the Town Board of the Town of Colchester has accepted the following as Surplus Inventory:

1988 Mack Dump Truck 2M2S185C5JC001075

1972 D5 Caterpillar Dozer

Miscellaneous Items: Front Floation tires and rims

THEREFORE, BE IT RESOLVED that the Town Board hereby authorizes Supervisor, Arthur M. Merrill to advertise such equipment with Auctions International of 11167 Route20-A, East Aurora, New York, for an online auction being held July 22<sup>nd</sup> to August 4<sup>th</sup>, in the best interest of the Town.

Resolution was seconded by Mark Mattson, Janet Champlin-aye, Julie Markert-aye, Gilbert Close-aye, Mark Mattson-aye, Arthur Merrill-absent, resolution declared adopted.

Highway Supt. Eck commented that he would like permission to place an ad in the Walton Reporter for HEO1, full-time and part-time positions; looking at the future, may be some

retirements; we have been shorthanded due to vacations and sick time; had to call-in Tim Wilbur to get some projects done. Board discussed.

NO. 78-2015 07/15/15 Advertise for HEO1- Full-time and Part-time Positions

Mark Mattson made the following resolution:

BE IT RESOLVED, that the Town Board of the Town of Colchester hereby authorize Highway Supt. Kenneth Eck to advertise that the Town of Colchester is seeking applications for Heavy Equipment Operator 1 for part-time & full-time positions.

Resolution was seconded by Gilbert Close, Janet Champlin-aye, Julie Markert-aye, Gilbert Close-aye, Mark Mattson-aye, Arthur Merrill-absent, resolution declared adopted.

NO. 79-2015 07/15/15 Hire Call-in Temporary Highway

Mark Mattson made the following resolution:

BE IT RESOLVED, that the Superintendent of Highways for the Town of Colchester, be authorized to employ on a call-in basis, Timothy R. Wilbur as needed, as a Part-Time Highway Employee at an hourly rate of \$12.65 per hour with no benefits.

Resolution was seconded by Gilbert Close, all in favor, resolution declared adopted.

Deputy Supervisor Champlin made the following announcement:

Next Board Meeting-Wed., August 05, 2015 at 7:00 PM

Councilwoman Markert commented that she has received complaints of weeds at the Corbett Bridge. Highway Supt. replied that it is a County Bridge, but he will take a look at it.

Councilwoman Markert inquired if we had an ordinance for collapsed buildings? It was stated that this is under the building codes and a written complaint needs to be sent to the Code Enforcement Officer.

Councilwoman Markert commented that NYS Route 30 is very bad, needs repairs. Highway Supt. replied that he was told that NYSDOT is done working in our area.

Councilwoman Markert inquired if we could receive reports from the Police Dept.; in the past we received monthly reports at Board Meetings, stating the number and types of activity the Police had in the previous month.

Councilwoman Markert inquired to the hours of the youth working for the Highway Dept.? Hwy. Supt. replied that they are working 6am to 2:30pm for 4 days, a total of 32 hours per week.

Councilman Mattson commented that the highway sign on River Road could use sprucing up.

Visitor Joan Homovich commented that the parties at the Covered Bridge Park are becoming more and later.

Deputy Supervisor commented on behalf of the Town Board, we would like to give condolences to Supervisor Arthur Merrill on the passing of his mother, Vivian E. Merrill, a long-time resident of the Town of Colchester.

**SUBMISSION OF BILL/EXPENSES:** Julie Markert made the motion, seconded by Gilbert Close, that the vouchers be approved, subject to any corrections or deletions, Janet Champlin-aye, Julie Markert-aye, Gilbert Close-aye, Mark Mattson-aye, Arthur Merrill-absent, motion carried. Abstract No. 13-2015; Voucher No.364-394; Totaling \$73,462.30.

With no further business, Gilbert Close made the motion for adjournment, seconded by Mark Mattson, Janet Champlin-aye, Julie Markert-aye, Gilbert Close-aye, Mark Mattson-aye, Arthur Merrill-absent, motion carried. Meeting adjourned at 8:06 PM.

Respectfully Submitted:

Julie B. Townsend  
Town Clerk