

January 17, 2018

The regular meeting of the Town Board of the Town of Colchester, Delaware County, New York was held on Wednesday, January 17, 2018 at 7:00 PM at the Town Hall.

Present:	Arthur M. Merrill	Supervisor
	Janet L. Champlin	Councilwoman
	Mark W. Mattson	Councilman
	Julie A. Markert	Councilwoman
	Gregory L. Lavorgna	Councilman
Recording Secretary:	Julie B. Townsend	Town Clerk

Others present: Kenneth R. Eck, Jr.-Highway Supt., Michael P. DeGroat-Town Attorney, Alan Donner, Bonnie Seegmiller, Steven Navratil, Ron MacDonald, Mary Brawley-Faut, and Tom & Dayette Zampolin.

The Meeting was called to order by Supervisor Arthur M. Merrill and led the group in the Pledge of Allegiance.

The minutes of the Organizational Meeting of January 03, 2018 had been distributed earlier. Janet Champlin made the motion to accept the minutes as written, seconded by Julie Markert, all in favor, motion carried. The minutes of the last regular meeting, January 03, 2018 had also been distributed earlier. Greg Lavorgna made the motion to accept the minutes as written, seconded by Janet Champlin, all in favor, motion carried.

GUESTS: CEO Thomas Zampolin addressed a concern of demolition permits; we have a demo permit now with no fee; a proposed demo permit was presented; CEO suggests a time frame of 90days for the permit with once demo has started a time frame of 30days to complete demo; small lots may have an issue with burying onsite; if in a floodplain, you cannot bury on site; CEO suggests a \$25.00 fee for clerical and inspection fee. Board discussed.

NO. 16-2018 01/17/18 Adopt New Demolition Permit

Greg Lavorgna made the following resolution:

BE IT RESOLVED, that the Town Board of the Town of Colchester hereby adopts the proposed Demolition Permit that includes a \$25.00 application fee.

Resolution was seconded by Janet Champlin, all in favor, resolution declared adopted.

VISITOR COMMENTS: Steven Navratil on behalf of the Downsville Fire Department stated that the Fire Dept. has scheduled their annual field days and they would like to apply to Delaware County Dept. of Economic Development for a Tourism Promotion & Development Grant Program; this grant is a \$1,000-5,000 matching grant; the DFD does not have their 501c and will not get it until after the application deadline; the DFD would like to apply through the Town of Colchester. Board discussed.

NO. 17-2018 01/17/18 Sponsor DFD Tourism Promotion & Development Grant Program

Janet Champlin made the following resolution:

BE IT RESOLVED, that the Town Board of the Town of Colchester hereby sponsors the Downsville Fire Department to make application to the Tourism Promotion & Development Grant Program of the Delaware County Dept. of Economic Development for a \$1,000 matching grant to promote their annual field days scheduled for July 20 & 21, 2018.

Resolution was seconded by Julie Markert, all in favor, resolution declared adopted.

Alan Donner thanked the Highway Dept. for putting salt on Fuller Hill Road and asked that it be continued on Horton Brook Road.

Bonnie Seegmiller commented that time is very important regarding the Clean Energy Communities Grant Program; we need approval for the EV Charging Station, order it, have shipped and delivered and then installed; we have three months to write the grant; a quote from

EVConnect was presented: Quote#2734- one BTC Power Dual Port Pedestal, 4yr Managed Service Agreement, 4yr Warranty and two NYSERDA Rebates for a one-time total of \$1,838.25. Supervisor added that electric is an additional cost; we are charged \$17.60 per month for commercial accounts; he has spoken with Blizzard Electric and they will contact NYSEG; there is a pole on Main Street and we have suggested that a pole be placed at the back parking area of the Downsville Diner. Board discussed further.

NO. 18-2018 01/17/18 Accept Quote from EVConnect for Dual EV-Charging Station
Greg Lavorgna made the following resolution:

BE IT RESOLVED, that the Town Board of the Town of Colchester hereby accepts Quote#2734 from EVConnect for one BTC Power Dual Port Pedestal with Cable Retractor Kit and a 4yr Managed Service Agreement, a 4yr Warranty and two NYSERDA Rebates for a one-time total of \$1,838.25.

Resolution was seconded by Mark Mattson, all in favor, resolution declared adopted.

CORRESPONDENCE:

- Complementary & Thank You notes to Town Justice DeRosia for his professionalism and fairness in ticket proceedings.
- Team Clover 4-H Club- They are working on their community service project for the 2017-2018 4-H Year; they have suggested new seating (picnic tables or bench) and/or play equipment at the Covered Bridge Park. Board discussed.

NO. 19-2018 01/17/18 Approve Team Clover 4-H Club Park Seating Project
Janet Champlin made the following resolution:

BE IT RESOLVED, that the Town Board of the Town of Colchester hereby gives approval to the Team Clover 4-H Club for their donation of Park Seating at the Downsville Covered Bridge Park.

Resolution was seconded by Julie Markert, all in favor, resolution declared adopted.

- Coalition of Watershed Towns- Mark Tuthill elected as Chairman; he looks forward to serving our interests and welcomes our input and inquires.
- NYCDEP- 12-27-2017 Negative Declaration, Notice of Determination of Non-Significance- New York City's Log-Term Watershed Protection Program in Support of Renewal of Its Filtration Avoidance Determination for the Catskill and Delaware Water Supply System.
- NYCDEP- 01-05-2018- Statement of Findings for the Water for the Future: Upstate Water Supply Resiliency Project.

REPORTS- written reports on file at Town Clerk's Office:

- Cooks Falls Water District- 2017 Annual Report.
- Downsville Water District- 2017 Annual Report.
- Town Clerk- 2017 Annual Report.

Supervisor Merrill reported a new liner was purchased for the ice skating rink, but due to weather the highway dept. has not installed it; hopefully soon.

Supervisor reported that Court Clerk Caitlin West received notification that the Colchester Town Court has been awarded a grant under the 2017-2018 cycle of the Justice Court Assistance Program (JCAP) in the amount of \$28,456.88; this includes a generator for Town Hall.

Supervisor Merrill reported that he received an e-mail regarding changing street lights to LED; they estimated the cost to convert 119 cobrahead lights to be \$4,118.08; it would save us 10% and we would be paid back within 6 months to 2 years; save us in the long run. Board discussed.

NO. 20-2018 01/17/18 NYSEG LED Streetlight Program

Mark Mattson made the following resolution:

BE IT RESOLVED, that the Town Board of the Town of Colchester hereby authorizes Supervisor Arthur M. Merrill to move forward with converting all the street lights in the Town of Colchester to LED street lights.

Resolution was seconded by Julie Markert, all in favor, resolution declared adopted.

Supervisor asked the Town Attorney to research the procedure of dis-banning the Downsville Lighting District; the Budget Line of \$10,000 would be added to the General side of the budget and be divided by all the taxpayers; would probably be less than a dollar to each taxpayer.

Highway Supt. Eck presented a quote off State and Oneida County for a 2019 Freightliner 114SD Tandem Plow Truck; if we order now delivery would be in November; this truck could replace the single-axel truck in Cooks Falls. Board discussed.

NO. 21-2018 01/17/18 2019 Freightliner 114SD Tandem Plow Truck

Greg Lavorgna made the following resolution:

WHEREAS, General Municipal Law 103 Subdivision 16 authorizes governments to purchase apparatus, materials, equipment and supplies through the use of contracts let by United States or any agency thereof;

THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Colchester hereby accepts the Bid Reference Piggy Back Oneida County RFB-1879 and RFB-1751 of Tracey Road Equipment for a 2019 Freightliner 114SD Tandem Plow Truck;

FURTHER RESOLVED that the Town Board of the Town of Colchester hereby authorizes the purchase of one 2019 Freightliner 114SD Tandem Plow Truck from Tracey Road Equipment for the price of \$190,500.00.

Resolution was seconded by Mark Mattson, all in favor, resolution declared adopted.

Supervisor Merrill made the following announcements:

- Next Regular Board Meeting Wed., February 7th at 7:00PM

SUBMISSION OF BILL/EXPENSES: Janet Champlin made the motion, seconded by Julie Markert, that the vouchers be approved, subject to any corrections or deletions, all in favor, motion carried. Abstract No.01-2018 Voucher No.1-47; Totaling \$102,682.95.

Town Clerk reported that on January 12th, the Board had completed the 2017 Annual Audits for Town Justice Arthur C. Edel, Tax Collector, Town Clerk, Cooks Falls Water District and Downsville Water District. The Audit for Town Justice Edward J. DeRosia III is scheduled to be completed tomorrow, Jan. 18th. *(Town Clerk verifies the TJ DeRosia's Audit was completed on Jan. 18, 2018)*

Councilman Lavorgna stated that there is a crack in the door of the Cooks Falls Garage. Hwy Supt Eck replied that he told them to go get a sweeper for the door; he will look into it.

Councilwoman Markert asked if we needed any temporary help as Russell Foote may be out for a few months. Hwy Supt replied that we are doing ok for now.

Janet Champlin made the motion to go into executive session to discuss Water Plant Operator backup, seconded by Greg Lavorgna, all in favor, motion carried. Board entered executive session at 8:08 PM. DWD WPO Ron MacDonald invited to stay. Board held discussion. Greg Lavorgna made the motion to enter back into regular session, seconded by Julie Markert, all in favor, motion carried. Board entered regular session at 8:45 PM. Board made no decision forthcoming.

With no further business, Julie Markert made the motion for adjournment, seconded by Greg Lavorgna, all in favor, motion carried. Meeting adjourned at 8:45 PM.

Respectfully Submitted:

Julie B. Townsend, Town Clerk