

January 16, 2019

The regular meeting of the Town Board of the Town of Colchester, Delaware County, New York was held on Wednesday, January 16, 2019 at 7:00 PM at the Town Hall.

Present: Arthur M. Merrill Supervisor
Julie A. Markert Councilwoman
Gregory L. Lavorgna Councilman
Janet L. Champlin Councilwoman

Absent: Mark W. Mattson Councilman
Recording Secretary: Julie B. Townsend Town Clerk

Others present: Kenneth R. Eck, Jr.-Highway Supt., Michael DeGroat-Town Attorney, Bonnie Seegmiller, Alan Donner, Mary Brawley-Fuat and Jared N. Knorr.

The Meeting was called to order by Supervisor Arthur M. Merrill and led the group in the Pledge of Allegiance.

Supervisor explained Budget Amendments and Budget Transfers for the year 2018.

The minutes of the Organizational Meeting of January 02, 2019 had been distributed earlier. Janet Champlin made the motion to accept the minutes as written, seconded by Mark Mattson, all in favor, motion carried. The minutes of the last regular meeting, January 02, 2019 had been distributed earlier. Julie Markert made the motion to accept the minutes as written, seconded by Janet Champlin, all in favor, motion carried.

VISITOR COMMENTS: Jared N. Knorr was present tonight for his High School Government Class at Walton.

CORRESPONDENCE:

- CWC- Watershed Currents January 2019 Issue.

REPORTS- written reports on file at Town Clerk's Office:

- Town Justice Edel- December 2018.

Supervisor Merrill reported that Downsville WPO Ron MacDonald and CEO Zampolin have reviewed the plans for the Downsville Water System Improvement Project DWSRF #17537: Contract #TC1-G-2019 and Contract #TC1-E-2019; they have sent their suggestions of inside water hookup and outside decorative blocks instead of painted blocks to Delaware Engineering.

Bonnie Seegmiller reported that the Town of Colchester has been officially designated as a Clean Energy Community; we are now eligible for a \$5,000 grant; she will be filing an application soon; more information will be given on a new Facebook page: Colchester NY: A Clean Energy Community.

Supervisor reported that he has been in contact with Dan Sanford a County Engineer regarding the Walking Bridge over Downs Brook; he had no comments; now we need to get our permits.

Supervisor Merrill reported that the Tiffany Hollow NFPP Grant- Gregory Hollow Road Culvert Replacement Project is ready to start in the spring.

Supervisor reported that NYCDEP is ready to proceed with the Downsville Water District Contract; a meeting is scheduled for this Friday.

Supervisor Merrill reported that the Town Board has completed the 2018 Annual Audits for Town Clerk, Cooks Falls Water District, Downsville Water District, Town Justice Arthur C. Edel, Tax Collector and Town Justice Edward J. DeRosia III.

Supervisor Merrill reported that Highway Supt has submitted a Highway Department Fall Protection Policy for review and adoption. Board discussed.

NO. 14-2019 01/02/19 Highway Department Fall Protection Policy

Greg Lavorgna made the following resolution:

BE IT RESOLVED that the Town Board of the Town of Colchester hereby approves and authorizes the implementation of the Town of Colchester Highway Department Fall Protection Policy, annexed to this resolution and presented at this meeting, with a review of said policy to be made on an annual basis by the Town Board at the Organizational Meeting; and

BE IT FURTHER RESOLVED that such Policy shall take effect immediately.

Resolution was seconded by Janet.

This resolution was put to a vote by roll call and resulted as follows:

Town Supervisor, Arthur M. Merrill	voting aye
Councilperson, Janet Champlin	voting aye
Councilperson, Julie A. Markert	voting aye
Councilperson, Mark W. Mattson	voting aye
Councilperson, Gregory L. Lavorgna	voting aye

The resolution was declared to be duly adopted by the members of the Town Board of the Town of Colchester.

Highway Department Fall Protection Policy

This Policy establishes Department Policy and procedure for working safely in elevated locations and is based on Occupational Safety and Health Administration (OSHA) and American National Standards Institute (ANSI) requirements for fall protection and personal protective equipment (PPE). These procedures shall be carefully reviewed by program management, as necessary, prior to work beginning, to assure full compliance with this Safety Policy.

DEFINITIONS

Active (Personal) Fall Arrest Systems- Personal fall arrest system means a system used to arrest an employee in a fall from a working level. It consists of an anchorage, connectors, and a body harness and may include a lanyard, deceleration device, lifeline, or suitable combination of these.

Aerial Lift- A piece of equipment, extendible and/or articulating, designed to position personnel and/or materials in elevated locations.

Competent Person- “Competent Person” means a person who can identify hazardous or dangerous conditions in the personal fall arrest system or any component thereof, as well as in their application use with related equipment, and has the authority to take prompt corrective measures.

Full Body Harness- ANSI approved body device designed for fall protection, which by reason of its attachment to a lanyard and safety line or structure will limit a fall to 4 feet or less.

Lanyard- ANSI approved line designed to support one person, with one end fastened to a full body harness, and the other end secured to a safety line or structural member. Lanyards shall not exceed 6 feet in length, and preferably include a retractable or deceleration device to attenuate fall impact.

Positioning Device- Harness system designed to allow an employee to be supported on an elevated surface, with both hands free, and limit a free fall to 4 feet or less.

Restraint Device- Harness system designed to keep an employee within a passive fall protection system.

SAFETY EQUIPMENT

All safety equipment and PPE shall meet applicable OSHA and/or ANSI standards, including harnesses, lanyards, safety lines, ladders and scaffolds.

OSHA refers to a harness device as “personal fall arrest system” in all standards related to fall protection. This term is defined as a “system used to stop an employee in a fall from a working

level". It consists of a harness, anchorage point, connectors and lanyard. Because aerial lifts have passive fall protection (bucket or rail system) the intent of the harness is to keep each occupant in the device upon impact, not to attenuate a fall from it.

Safety equipment (including PPE) shall only be used for an employee's protection and shall be inspected prior to and periodically during each use. Any active (personal) fall arrest equipment subjected to an in-service loading (a fall while working) shall be removed from service and inspected. Safety equipment showing signs of mildew, broken fibers, deterioration, excessive wear, or damage which could materially affect its strength, shall be removed from service and not reused. Harnesses and lanyards should not become wet. If they do, they must be thoroughly dried before storing. Storage shall be in a dry location away from caustics and corrosives and other sources of damage or deterioration. Employees are responsible to inspect all PPE equipment prior to the beginning of work.

PROCEDURES

Employees working 4 feet or more above a lower level shall be protected when a danger for a fall 4 feet or greater, shall use an active (personal) fall arrest system meeting OSHA/ANSI standards.

TRAINING

OSHA requires that employees exposed to a fall hazard shall receive training on fall protection requirements and trainers and trainees shall sign training records; and that employees shall be trained when there are changes in fall arrest equipment, the workplace, or when employee's knowledge and understanding appear inadequate.

Highway Supt. Eck commented that the Town of Andes is interested in purchasing another used truck from us; they would like one now, but we have explained that we do not have any surplus trucks at this time; the Town of Hamden and Masonville are also interested; Hwy Supt would like to replace the 2015 Freightliner (Cat Hollow Truck) this year; we may also need a pickup.

Supervisor Merrill made the following announcements:

- Town Hall Offices Closed Monday, January 21st- Martin Luther King, Jr. Day
- Town Clerk's Office Closed Thursday, January 24th
- Next Regular Board Meeting Wed., February 6th at 7PM
- Stream Corridor Meeting tomorrow, January 17th at 1PM at Town Hall

Councilwoman Champlin inquired to the status of the wooden eagles; the Post Office still wants two eagles. Supervisor explained that he has not had time to re-write the contract. Councilwomen Champlin and Markert stated that this is making bad feelings in the community.

Councilwoman Markert commented that she was glad the digital sign is not on. Supervisor replied that it needs work. Board discussed further.

Councilwoman Markert inquired if anyone else opted to take health insurance? Supervisor replied that two have taken dental insurance.

Councilwoman Markert inquired if there was any news on our Consolidated Funding Grant Award for the Downsville Park Paddle Trail Development Project. Supervisor replied that we do not have a contract yet.

Councilwoman Markert inquired if the Mary Smith Road Project was a FEMA Project. Supervisor replied yes it was.

Councilwoman Markert inquired to the status of Delaware River Solar. No one knows what is going on. Bonnie Seegmiller will look into a solar presentation for one of our meetings.

Councilman Mattson inquired to the status of the trimming of the Paige Cemetery Cherry Trees. Councilwoman Markert replied that Peter has not gotten back to her. Councilman Mattson commented that it is getting near to the time of year this should be done.

Supervisor Merrill reported that we do not have an official letter from John Bogart that he is retiring from the Transfer Station; do we want to advertise for a full time position or hire in-house. Board discussed. Board will discuss again when we receive notification in writing.

SUBMISSION OF BILL/EXPENSES: Mark Mattson made the motion, seconded by Julie Markert, that the vouchers be approved, subject to any corrections or deletions, all in favor, motion carried. Abstract No.01-2019 Voucher No.001-045; Totaling \$94,799.31.

Janet Champlin made the motion to go into executive session to discuss highway personnel, seconded by Mark Mattson, all in favor, motion carried. Board entered executive session at 7:55 PM. Highway Supt was invited to stay. Board held discussion. Janet Champlin made the motion to enter back into regular session, seconded by Mark Mattson, all in favor, motion carried. Board entered regular session at 8:27 PM. Board made no decision forthcoming.

With no further business, Greg Lavorgna made the motion for adjournment, seconded by Julie Markert, all in favor, motion carried. Meeting adjourned at 8:27 PM.

Respectfully Submitted:

Julie B. Townsend, Town Clerk