

February 06, 2019

The regular meeting of the Town Board of the Town of Colchester, Delaware County, New York was held on Wednesday, February 06, 2019 at 7:00 PM at the Town Hall.

Present: Arthur M. Merrill Supervisor
Mark W. Mattson Councilman
Julie A. Markert Councilwoman
Gregory L. Lavorgna Councilman
Janet L. Champlin Councilwoman
Recording Secretary: Julie B. Townsend Town Clerk

Others present: Kenneth R. Eck, Jr.-Highway Supt., Michael DeGroat-Town Attorney, Jeff Francisco-Delaware Engineering, Anthony Morgano-The Reporter, Alan Donner, Mary Brawley-Fuat, and Ron MacDonald.

The Meeting was called to order by Supervisor Arthur M. Merrill and led the group in the Pledge of Allegiance.

The minutes of the last regular meeting, January 16, 2019 had been distributed earlier. Janet Champlin made the motion to accept the minutes as written, seconded by Greg Lavorgna, all in favor, motion carried.

GUESTS: Jeff Francisco of Delaware Engineering reported that the bid documents for the DWSRF Project No.17537- Downsville Water System Improvement Project Contract #TC1-G-2019 and Contract #TC1-E-2019 are now online; cost of \$49.00 for bid documents; Bids due and Bid Opening is Wed., April 10th at 10am.

Supervisor asked Mr. Francisco to get together figures for the NYCDEP and DWD Contract; he estimates \$400 per foot and will get specs together.

VISITOR COMMENTS: Julie Markert asked to speak as a visitor; last few weeks waterlines have frozen; were customers asked who was going to pay for repairs before repairs were done? Supervisor replied that once the leak is found and it is between the curb stop and house it is the home owners responsibility and if it is between the main and curb stop the water district is responsibility. An executive session was asked for to discuss further.

CORRESPONDENCE:

- Office of Senator Jen Metzger- Constituents are invited to join Senator Jen Metzger and Delhi Village May for coffee at the Delhi Village Hall to share comments, ask questions, and address concerns about legislative issues on Wed., February 13th at 3PM to 5PM.
- Eric Kunz- Suggestion for residents to use Town sand. Board held discussion and it was concluded that the Town cannot give away Town property purchased by taxpayers. Supervisor will contact Mr. Kunz.
- NYCDEP- Land Acquisition Project #2780 located at Skip Gray Road designated by tax map #321.-1-18.2; +/-28.8 acres. Board policy- Willing Seller Willing Buyer; Supervisor will ask for Planning Board Review and then reply.

REPORTS- written reports on file at Town Clerk's Office:

- Cooks Falls Water District- 2018 Annual Report and January 2019- 27 customers balance due \$1,350; Receipts of \$3,185.02 disbursed to Supervisor.
- Downsville Water District- 2018 Annual Report and January 2019- 74 customers balance due \$6,203.70; Receipts of \$11,511.46 disbursed to Supervisor.
- Town Clerk- 2018 Annual Report and January 2019- Total disbursed \$1,737.00 of which \$1,677.50 was Town revenues.

- Police- January 2019 Activity Report.
- Town Justice DeRosia- January 2019.
- Town Justice Edel- January 2019.

Mary Brawley-Fuat reported that a payment request has been submitted to the Clean Energy Communities Program/Grant for the EV-Charging Station; the quarterly report has also been submitted, we must continue to do this for the next two years; we are also working on another grant application in the amount of \$5,000.

Supervisor Merrill reported that there is a voucher in tonight from Tau Engineering, PC for the design of the Tiffany Hollow NFPP Grant- Gregory Hollow Road Culvert Replacement Project; we will hold the check until we receive reimbursement; we have contacted the NFPP Grantors for instructions on reimbursement. Hwy Supt added that we cut some trees today for this project.

Supervisor reported that we have received notification from the NYS Office of Community Renewal that the Town of Colchester has been awarded a \$500,000 CDBG Grant for the purpose of conducting a housing rehabilitation program; we need a resolution to authorize the signing of the Contract/Agreement to move forward. Board discussed.

NO. 15-2019 02/06/19 NYS CDBG Agreement

Janet Champlin made the following resolution:

WHEREAS, the Town of Colchester has been awarded a 2018 New York State Community Development Block Grant (NYSCDBG) identified as 260HR301-18 for the purpose of conducting a housing rehabilitation program;

THEREFORE BE IT RESOLVED that the Town Board of the Town of Colchester hereby authorizes Supervisor Arthur M. Merrill to sign New York State Community Development Block Grant Agreement with Housing Trust Fund Corporation.

Resolution was seconded by Mark Mattson, all in favor, resolution declared adopted.

Highway Supt Kenneth Eck presented a proposal from Tracey Road Equipment, Inc. for a 2020 Freightliner 114SD with Everest Plow and Wing and Duraclass Painted Steel Body for a price of \$191,500.00; this is under the Onondaga County Contract #8996. Board reviewed and discussed. Highway Supt added that this truck will replace the 2015 Freightliner and we have two Towns that are interested in purchasing the 2015 Freightliner;

NO. 16-2019 02/06/19 2020 Freightliner 114SD with Plow and Wing

Julie Markert made the following resolution:

WHEREAS, General Municipal Law 103 Subdivision 16 authorizes governments to purchase apparatus, materials, equipment and supplies through the use of contracts let by United States or any agency thereof;

THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Colchester hereby accepts the Bid Reference Piggy Back Onondaga County Contract #8996 of Tracey Road Equipment for a 2020 Freightliner 114SD with Everest Plow and Wing and Duraclass Painted Steel Body for the price of \$191,500.00;

FURTHER RESOLVED that the Town Board of the Town of Colchester hereby authorizes the purchase of one a 2020 Freightliner 114SD with Everest Plow and Wing and Duraclass Painted Steel Body for the price of \$191,500.00; pending verification of Piggy Back Onondaga County and/or State Bid.

Resolution was seconded by Janet Champlin, all in favor, resolution declared adopted.

Hwy Supt asked for authorization to advertise for a 1/2Ton 4x4 Pickup Truck. Board discussed.

NO. 17-2019 02/06/19 Advertise for 2020 4x4 Pickup Truck

Janet Champlin made the following resolution:

BE IT RESOLVED that the Town Board of the Town of Colchester hereby authorizes Highway Superintendent Kenneth Eck to advertise for a 2020 4x4 Pickup Truck. Bids will be received at the office of the Colchester Town Clerk, 72 Tannery Road, Downsville, New York until 4:00 PM on the 17th day of April, 2019. Bids will be publicly opened and read aloud at the Town Board Meeting on April 17, 2019 at 7:00 PM.

Resolution was seconded by Greg Lavorgna, all in favor, resolution declared adopted.

Supervisor Merrill read aloud a letter from John Bogart: after 35 years of working at the Transfer Station, he has decided to retire; his last day of work will be March 26, 2019 and then he will use up his vacation & sick days. Board accepted his letter and wished him well in his retirement. Supervisor asked for an executive session to discuss personnel further.

Supervisor Merrill made the following announcements:

- Town Hall Closed Monday, February 18th - Presidents' Day
- Next Regular Board Meeting Wed., February 20th at 7PM
- Supervisor attending conference in PA Feb. 11th & 12th; he's on a William Penn Panel.

Councilman Lavorgna commented that he saw a letter from the Governor stating that he will be cutting funds; should the Board respond to this? Supervisor replied that we are working on a response at the County; Supervisor plans on talking with NYS Senator Metzger; we do not get a lot of State Aid; heard NYS is getting rid of the Pave NY Funds and extra CHIPS. Board discussed and agreed that the Supervisor should write a letter to the Governor.

Councilman Lavorgna reported that the solar lights at the Cooks Falls Court/Highway Building are not working. Supervisor and Highway Supt will look into it.

Councilman Lavorgna inquired to the status of direct deposit. Supervisor replied that we are still looking into it.

Councilwoman Markert proposed to apply for a Tourism Grant of \$5,000 for a Capital Improvement Project to renovate of the Town Swimming Pool Bath House. Supervisor suggests that the Committee start getting quotes. Board discussed.

NO. 18-2019 02/06/19 Apply to Tourism Promotion & Development Grant Program

Greg Lavorgna made the following resolution:

BE IT RESOLVED, that the Town Board of the Town of Colchester hereby authorize the Pool Committee to make application to the 2019 Delaware County Tourism Promotion & Development Grant Program of the Delaware County Dept. of Economic Development for a \$5,000 matching grant to make Capital Improvements to the Town's Swimming Pool Bath House.

Resolution was seconded by Mark Mattson, all in favor, resolution declared adopted.

Councilwoman Champlin on behalf of the Pepacton Park Committee asked if the Town would sponsor them to apply for a Delaware County Tourism Promotion Grant of \$1,000 under the Community Celebrations category; they would like to promote their Farmers' Market Events. Board discussed.

NO. 19-2019 02/06/19 Sponsor Tourism Promotion & Development Grant Program

Mark Mattson made the following resolution:

BE IT RESOLVED, that the Town Board of the Town of Colchester hereby sponsors the Pepacton Park Committee to make application to the 2019 Delaware County Tourism Promotion & Development Grant Program of the Delaware County Dept. of Economic Development for a \$1,000 matching grant to promote their Farmers' Market Events.

Resolution was seconded by Greg Lavorgna, all in favor, resolution declared adopted.

SUBMISSION OF BILL/EXPENSES: Mark Mattson made the motion, seconded by Greg Lavorgna, that the vouchers be approved, subject to any corrections or deletions, all in favor, motion carried. Abstract No.02-2019 Voucher No.46-89; Totaling \$358,487.81.

Janet Champlin made the motion to go into executive session to discuss personnel issues, seconded by Mark Mattson, all in favor, motion carried. Town Attorney, Hwy Supt, and WPO Ron MacDonald were invited to stay. Board entered executive session at 7:58PM. Board held discussion. Mark Mattson made the motion to enter back into regular session, seconded by Janet Champlin, all in favor, motion carried. Board entered regular session at 8:37PM. Board made the following three resolutions regarding employment.

NO. 20-2019 02/06/19 Transfer Kenneth M. Kipp to Transfer Station Supt.

Janet Champlin made the following resolution:

BE IT RESOLVED, that the Town Board of the Town of Colchester hereby transfers Kenneth M. Kipp from the Town of Colchester Highway Dept.to the position of the Transfer Station Superintendent, at a pay rate of \$19.05 per hour with benefits, effective March 13, 2019. Resolution was seconded by Julie Markert, all in favor, resolution declared adopted.

NO. 21-2019 02/06/19 Appoint Justin W. McAdams Cemetery Supervisor

Mark Mattson made the following resolution:

BE IT RESOLVED, that the Town Board of the Town of Colchester hereby appoints Justin W. McAdams as Cemetery Supervisor, at a pay rate of regular pay plus stipend of fifty cents (\$0.50) per hour, effective April 01, 2019.

Resolution was seconded by Julie Markert, all in favor, resolution declared adopted.

NO. 22-2019 02/06/19 Hire Brandon L. Early as HEO1

Janet Champlin made the following resolution:

BE IT RESOLVED, that the Town Board of the Town of Colchester hereby hires Brandon L. Early of 231 Dann Road, Downsville, New York as a HEO1 of the Town of Colchester Highway Dept. provisional for one year, at a pay rate of \$17.55 per hour with benefits, effective March 13, 2019, assignments and duties at the discretion of the Highway Superintendent;

FURTHER RESOLVED, that Brandon L. Early will have the anniversary date of the first day of January 2019.

Resolution was seconded by Mark Mattson, all in favor, resolution declared adopted.

With no further business, Julie Markert made the motion for adjournment, seconded by Greg Lavorgna, all in favor, motion carried. Meeting adjourned at 8:47 PM.

Respectfully Submitted:

Julie B. Townsend
Town Clerk