

April 17, 2019

Town Clerk read the Notice for the Invitation to Bid for a 4x4 Regular Cab Pickup. Bids were to be received by 11:00AM on April 17, 2019 and Bid Opening was scheduled for 7:00PM on April 17, 2019. No Bids were received. This item will be discussed in regular session.

Respectfully Submitted:

Julie B. Townsend, Town Clerk

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April 17, 2019

A Public Hearing was held by the Town Board of the Town of Colchester, Delaware County, New York on Wednesday, April 17, 2019 at 7:10PM in the Town Hall for the purpose of said Town Board to consider A Local Law to change from elected Board of Assessors to a single appointed Assessor for the Town of Colchester, Delaware County, New York.

Present: Arthur M. Merrill Supervisor  
Janet L. Champlin Councilwoman  
Gregory L. Lavorgna Councilman  
Julie Markert Councilwoman  
Mark W. Mattson Councilman

Recording Secretary: Julie B. Townsend Town Clerk

Others present: Kenneth R. Eck, Jr.-Highway Supt., Gerald Merrill-Assessor, Vicky Klukkert-The Reporter, Jeff Francisco-Delaware Engineering, Joan Homovich, Gene & Ruth Wilhowsky.

Proof of Notice having been furnished, the Public Hearing was called to order by Supervisor Arthur M. Merrill.

A discussion was held regarding a Sole Appointed Assessor.

No one spoke in favor of the proposed Local Law.

No one spoke against of the proposed Local Law.

All persons desiring to be heard, having been heard, Supervisor Arthur M. Merrill declared the Public Hearing closed at 7:20 PM.

Respectfully Submitted:

Julie B. Townsend, Town Clerk

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April 17, 2019

The regular meeting of the Town Board of the Town of Colchester, Delaware County, New York was held on Wednesday, April 17, 2019 at 7:00 PM at the Town Hall.

Present: Arthur M. Merrill Supervisor  
Mark W. Mattson Councilman  
Julie A. Markert Councilwoman  
Gregory L. Lavorgna Councilman  
Janet L. Champlin Councilwoman

Recording Secretary: Julie B. Townsend Town Clerk

Others present: Kenneth R. Eck, Jr.-Highway Supt., Jeff Francisco-Delaware Engineering, Vicky Klukkert-The Reporter, Joan Homovich, Gene & Ruth Wilhowsky.

The Meeting was called to order by Supervisor Arthur M. Merrill and led the group in the Pledge of Allegiance.

The minutes of the last regular meeting, April 03, 2019 had been distributed earlier. Janet Champlin made the motion to accept the minutes as written, seconded by Greg Lavorgna, all in favor, motion carried.

VISITOR COMMENTS: Joan Homovich commented that she saw in the minutes that there was a voucher in to Principle Design & Engineering for the walking bridge over Downs Brook and that no NYSDEC permit was needed; how much was paid to PD&E? Supervisor replied that it was around \$2,500 and NYSDEC decided that a permit was not required as both banks are greater than 45 degrees and the abutments are planned to be set back behind the banks; we are not disturbing the water. Ms. Homovich inquired if the Tailwaters Project of getting rid of the berm would be done first? Supervisor replied that the Highway Dept. would build the bridge and then set it. Ms. Homovich also commented that she saw the Town was awarded a grant for the Downsville Park Paddle Trail Waterfront Park Development Project; she asked to see the plans and the plans for the walking bridge. Supervisor reported that they are in his office and invited her to stop by. Ms. Homovich asked what committee designed the Park Paddle Trail Waterfront Park Development Project. Supervisor replied that it was the AdHoc Committee. Gene Wilhowsky asked if Money Point Road was still on for road improvement this year. Hwy Supt Eck replied that it will be done before Sept. 1<sup>st</sup>.

CORRESPONDENCE: none

REPORTS- written reports on file at Town Clerk's Office:

- Town Justice Edel- March 2019.

Jeff Francisco of Delaware Engineering reported that the bid opening for the Downsville Water System Improvement Project DWSRF #17537: Contract #TC1-G-2019 was held on April 10<sup>th</sup> at 10AM; we received five bids; bids ranged from \$390,757 to 682,834. Supervisor reported that we received a loan/grant in the amount of \$318,476 and the DWD does not have the money to fund beyond the loan/grant; not sure we can cut costs so we could afford this project. Jeff Francisco reported that he would like to review the bids again; we have 45days to award the bid; we may have to reject all bids and re-bid; he will see where we can cut costs. Supervisor added that purchasing a new pump every year is costly; we are pumping from the well to the tank, as where the springs are gravity feed to the tank and would use a smaller amp pump; we have a few more years to pay on our bond note and we will have to pay back the new loan, not sure the district can handle any more debt.

Supervisor Merrill reported that the Tiffany Hollow -Gregory Hollow Road Culvert Replacement Project should start soon.

Supervisor reported that we have been doing paperwork on the NYS CDBG Project #260HR301-18 \$500,000 Housing Rehabilitation Program Project; we will need another public hearing soon.

Supervisor Merrill commented that we did not receive and bids for the 2020 4x4 Pickup Truck. Highway Supt Eck commented that we will have to look at the State & County Piggy Back Bids.

Supervisor suggested waiting on the proposed Local Law to Change From Elected Board of Assessors to a Single Appointed Assessor; Town Attorney should be at next meeting.

Supervisor Merrill reported that John Bogart does not want a Retirement Celebration.

Supervisor stated that we need to order road salt by May 30<sup>th</sup>. Highway Supt Eck asked if we could pre-order 200ton instead of the 150ton. Board discussed.

NO. 44-2019 04/17/19 NYS OGS Procurement Services Group Road Salt Contract  
Janet Champlin made the following resolution:

BE IT RESOLVED, that the Town Board of the Town of Colchester hereby authorize Highway Supt. Kenneth Eck to sign and file Requirement Letter No. 171 of the NYS Office of General Services to be able to participate in the NYS OGS Procurement Services Group Road Salt Contract for the period of September 01, 2019 to August 31, 2020 for 200ton of road salt. Resolution was seconded by Julie Markert, all in favor, resolution declared adopted.

Highway Supt Eck commented that he would like to enter into contract with Principle Design to do a Geo Tech Study for Campbell Mt Road and Horse Brook Road; FEMA may pay for this; should not cost more than \$12,500. Supervisor commented that it has cost us more than that just to fix the roads over the last few years. Board discussed.

NO. 45-2019 04/17/19 Engineering Services Contract with Principle Design & Engineering  
Janet Champlin made the following resolution:

WHEREAS, the Town of Colchester will require professional engineering services for a Geo Tech Study on Campbell Mt Road and Horse Brook Road;

THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Colchester hereby authorizes Highway Supt Kenneth Eck to execute an Engineering Agreement for the mentioned projects and to enter into Contract with Principle Design & Engineering, PLLC, Norwich, New York in accordance with the scope of services and not to exceed \$12,500 in costs. Resolution was seconded by Mark Mattson, all in favor, resolution declared adopted.

Highway Supt reported that we are working on Huntley Hollow now; this is going to be a bigger FEMA Project. Supervisor suggested that he contact Graydon Dutcher of Del Co SWCD.

Supervisor Merrill asked the Board if they had any comments about a new police building. Councilwoman Champlin stated that she would be in favor, if they keep within their budget. Supervisor reported that we have spent around \$49,000 from Jan. to March and had budgeted \$155,000; I did not allow for FTO of Rich Bell about \$2,500; Supervisor stated that he has spoken with Officer Cawley and we will be cutting back some police hours; Supervisor asked, do we want the coverage. Board held discussion on police schedule. Supervisor reported that the court revenue line is up from what was budgeted. Councilwoman Champlin stated that we should try to stay in budget before looking at a new expense for a building. Discussion was held on police building. Supervisor stated that we will have to do a permissive referendum to use the General Capital Reserve Fund for the police building.

NO. 46-2019 04/17/19 Seek Bids for Police Building  
Greg Lavorgna made the following resolution:

BE IT RESOLVED, that the Town Board of the Town of Colchester hereby authorize Supervisor Arthur M. Merrill to advertise bids for a 42'by60' pre-fab building for the use of the Town of Colchester Police Department.

Resolution was seconded by Mark Mattson, Greg Lavorgna-aye, Mark Mattson-aye, Arthur Merrill-aye, Janet Champlin-no, Julie Markert-no, resolution declared adopted.

Supervisor Merrill made the following announcements:

- Next Regular Board Meeting Wed., May 1<sup>st</sup> at 7PM

SUBMISSION OF BILL/EXPENSES: Janet Champlin made the motion, seconded by Mark Mattson, that the vouchers be approved, subject to any corrections or deletions, all in favor, motion carried. Abstract No.07-2019 Voucher No.207-233; Totaling \$65,421.63.

Julie Markert asked for an executive session to discuss highway personnel. Janet Champlin made the motion to go into executive session to discuss highway personnel, seconded by Mark Mattson, all in favor, motion carried. Highway Supt. Eck was invited to stay. Board entered executive session at 8:30 PM. Board held discussion. Mark Mattson made the motion to enter back into regular session, seconded by Janet Champlin, all in favor, motion carried. Board entered regular session at 8:40 PM. Board made no decision forthcoming.

With no further business, Janet Champlin made the motion for adjournment, seconded by Greg Lavorgna, all in favor, motion carried. Meeting adjourned at 8:40 PM.

Respectfully Submitted:

Julie B. Townsend, Town Clerk