

November 20, 2019

The regular meeting of the Town Board of the Town of Colchester, Delaware County, New York was held on Wednesday, November 20, 2019 at 7:00 PM at the Town Hall.

Present:	Arthur M. Merrill	Supervisor
	Mark W. Mattson	Councilman
	Julie A. Markert	Councilwoman
	Gregory L. Lavorgna	Councilman
	Janet L. Champlin	Councilwoman

Recording Secretary: Julie B. Townsend Town Clerk

Others present: Kenneth R. Eck, Jr.-Highway Supt., Vicky Klukkert-The Reporter, Jeff Francisco-Delaware Engineering, Alan Donner, Lori Steele and Officer Cawley.

The Meeting was called to order by Supervisor Arthur M. Merrill and led the group in the Pledge of Allegiance.

The minutes of the Budget Public Hearing, November 06, 2019 had been distributed earlier. Mark Mattson made the motion to accept the minutes as written, seconded by Greg Lavorgna, all in favor, motion carried. The minutes of the last regular meeting, November 06, 2019 had been distributed earlier. Greg Lavorgna made the motion to accept the minutes as written, seconded by Mark Mattson, all in favor, motion carried.

GUESTS: Jeff Francisco of Delaware Engineering commented that the Miller Hollow Campground has been sold to Getaway Roscoe LLC; Getaway would like to expand this site into 38 high end camping sites with running water and septic; this will be a Certified RV Campground open all year; they would like the Town to be their Lead Agency; the Town would request all the reviews, this would keep the Town informed; a full SEQR is needed and Mr. Francisco gave each Board Member a copy of Part 1 to review; a public hearing will be needed and will be scheduled in the near future . Board discussed.

NO.132-2019 11/20/19 Lead Agency for Getaway Campground

Janet Champlin made the following resolution:

WHEREAS, Getaway Roscoe. LLC proposes to construct a 38 site campground located on Miller Hollow Road in the Town of Colchester, improvements to include utilities (i.e.: water and electricity and sewer), and new roadways in the camp grounds; and

WHEREAS, the State of New York requires an environmental review of such projects;

THEREFORE, BE IT RESOLVED, that the Town of Colchester does hereby designate itself as lead agency as required by the State Environmental Quality Review Act and shall by this act commence the required review.

Resolution seconded by Greg Lavorgna. This resolution was put to a vote by roll call and resulted as follows:

Town Supervisor, Arthur M. Merrill	voting aye
Councilperson, Janet Champlin	voting aye
Councilperson, Julie A. Markert	voting aye
Councilperson, Mark W. Mattson	voting aye
Councilperson, Gregory L. Lavorgna	voting aye

The resolution was declared to be duly adopted by the members of the Town Board of the Town of Colchester.

Mr. Francisco reported that he has received the Bonds from the contractor of the DWD Contract #TC1-G-2019 awarded to Richard W. Wakeman Inc.; project is moving forward.

VISITOR COMMENTS: none

CORRESPONDENCE: none

REPORTS- none

Supervisor reported that Paul G. Ryder III Construction has not completed the Cooks Falls Garage Project. Hwy Supt reported that Paul is working on a punch list to complete the project.

Hwy Supt Eck reported that we have received an extension until Dec. 15<sup>th</sup> for the Tiffany Hollow NFPP Grant- Gregory Hollow Road Culvert Replacement Project; blacktop will be next season.

Supervisor Merrill reported that the NYS CDBG Project #260HR301-18 a \$500,000 Housing Rehabilitation Program Project is moving forward; Del. Opp. is getting estimates.

Supervisor reported that we have received a Letter of Understanding from our auditors, Mostert, Manzanero & Scott LLP; the 2019 audit fee will be \$11,200. Board discussed.

NO.133-2019 11/20/19 Mostert, Manzanero & Scott LLP 2019 Audit

Upon recommendation from the Supervisor, Greg Lavorgna made the following resolution:

BE IT RESOLVED, that the Town Board of the Town of Colchester hereby authorize Supervisor Arthur M. Merrill to sign the Letter of Understanding with Mostert, Manzanero & Scott, LLP Certified Public Accountants of 4 Associate Drive, Oneonta, New York to provide the 2019 Audit for the Town of Colchester at an estimated fee of \$11,200.00.

Resolution was seconded by Janet Champlin, all in favor, resolution declared adopted.

Supervisor Merrill reported that Mirabito has been having trouble putting in fuel at Town Hall; Supervisor and Ron MacDonald have been working on the problem and got it working better; they suggest that we stop using the in-ground tank and install an above-ground tank next year. Board discussed and agreed.

Supervisor suggested that we need new entryway carpets for Town Hall; do we want to buy new carpets or have a company service; UniFirst supplies carpets, picks them up periodically (weekly, every other week, monthly, etc.) and delivers clean ones at the same time; UniFirst is coming here on Friday to give us a quote.

Supervisor Merrill commented that we received another application for a substitute at the transfer station; it would be nice to have a list of substitutes. Board discussed.

NO.134-2019 11/20/19 Appoint James J. Massaro

Janet Champlin made the following resolution:

BE IT RESOLVED, that the Town Board of the Town of Colchester hereby appoints James J. Massaro of 893 Wilson Hollow Rd, Downsville, New York as Sub. Transfer Station Supt. at an hourly rate of \$13.50 per hour with no benefits, assignments and duties at the discretion of the Transfer Station Supt. and/or Town Supervisor.

Resolution seconded by Mark Mattson, all in favor, resolution declared adopted.

Supervisor reported that Nicholas Tompkins has completed his CDL Training and has passed; we need to make a title change and pay rate change. Board discussed.

NO.135-2019 11/20/19 Hire Nicholas J. Tompkins as HEO1

Greg Lavorgna made the following resolution:

BE IT RESOLVED, that the Town Board of the Town of Colchester hereby hires Nicholas J. Tompkins of 3700 Telford Hollow Rd., Hamden, New York as a HEO1 provisional for one year, at a pay rate of \$17.55 per hour with benefits, assignments and duties at the discretion of the Highway Superintendent;

FURTHER RESOLVED, that Nicholas J. Tompkins will have the anniversary date of the first day of January 2020.

Resolution seconded by Julie Markert, all in favor, resolution declared adopted.

Supervisor Merrill reported that Cassandra Gales and Steven Brown are interested in shoveling snow again this year. Board discussed.

NO.136-2019 11/20/19 Hire C. Gales & S. Brown for Snow Shoveling

Mark Mattson made the following resolution:

BE IT RESOLVED that the Town Board of the Town of Colchester hereby authorize the Town Supervisor to hire Cassandra M. Gales & Steven R. Brown to shovel snow off the bridge located at 15105 State Hwy 30, Downs ville and other Town facilities as needed, by voucher and at the rate of \$11.00 per site per occasion.

Resolution seconded by Janet Champlin, all in favor, resolution declared adopted.

Supervisor Merrill made the following announcements:

- Town Hall Offices Closed Thurs. & Friday, November 28<sup>th</sup> & 29<sup>th</sup> Thanksgiving Holiday
- Next Regular Board Meeting Wed., December 4<sup>th</sup> @ 7PM
- Town Hall Christmas Party- Friday, December 13<sup>th</sup> @ Noon-bring a dish to pass

Supervisor asked the Board to check their calendars to see if Thursday, January 2<sup>nd</sup> would be okay to schedule the Organizational Meeting; the first Wednesday is January 1<sup>st</sup>.

Supervisor Merrill presented a proposed wage schedule for 2020; he asked the Board Members to review and make their own suggestions and bring back to the next meeting.

Councilwoman Champlin commented that we have two fire hydrants that do not work: Clark Street and State Hwy 206 near Oberg. Board discussed. Board agreed that if a Town Truck hit the hydrant on Clark Street then the Town should pay for its replacement.

Councilman Lavorgna inquired to the status of the security system. Officer Cawley reported that we have placed the order and are on the waiting list for installation.

Councilwoman Markert commented that the Colchester Community Church is still in need of funds for their steeple repairs. Board discussed.

SUBMISSION OF BILL/EXPENSES: Janet Champlin made the motion, seconded by Greg Lavorgna, that the vouchers be approved, subject to any corrections or deletions, all in favor, motion carried. Abstract No.21-2019 Voucher No.662-686; Totaling \$81,903.53.

Upon the recommendation of the Supervisor, Mark Mattson made the motion to go into executive session to Court Clerk personnel, seconded by Janet Champlin, all in favor, motion carried. Board entered executive session at 7:55 PM. Board held discussion. Greg Lavorgna made the motion to enter back into regular session, seconded by Mark Mattson, all in favor, motion carried. Board entered regular session at 8:15 PM. Board made no decision forthcoming.

With no further business, Greg Lavorgna made the motion for adjournment, seconded by Mark Mattson, all in favor, motion carried. Meeting adjourned at 8:15 PM.

Respectfully Submitted:

Julie B. Townsend, Town Clerk