

July 14, 2021

A Special Meeting of the Town Board of the Town of Colchester, Delaware County, New York was held on Wednesday, July 14, 2021 at 1:00 PM at the Town Hall.

Present:	Arthur M. Merrill	Supervisor
	Julie A. Markert	Councilwoman
	Janet L. Champlin	Councilwoman
	Mark W. Mattson	Councilman
	Gregory L. Lavorgna	Councilman Entered at 1:15PM

Recording Secretary:	Julie B. Townsend	Town Clerk
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Others present: CEO Thomas Zampolin, Officer Ernest Cawley and Pool Director Janice Stickle.

Zoom Attendees: none.

The Meeting was called to order by Supervisor Arthur M. Merrill and led the group in the Pledge of Allegiance.

Town Clerk read Notice of Special Public Meeting:

*NOTICE IS HEREBY GIVEN, that the Town Board of the Town of Colchester will hold a special public meeting to discuss the purchase of a mobile housing unit for the Police Dept. Such special meeting will be held Wed., the 14<sup>th</sup> day of July, 2021 at 1:00PM at the Town Hall, 72 Tannery Road, Downsville, NY and any other business brought forth to the Town Board. By order of the Town Board dated July 07, 2021.*

Supervisor reported that yesterday three change orders came in from Delaware Opportunities for the CDBG #260HR301-18 Program; these changes are due to the rise in costs of materials; the total grant funds will not change as one of the projects will also be funded by another program, their amount goes down for the CDBG program. Board discussed.

NO. 68-2021 07/14/21 Change Order #1 for CDBG #260HR301-18 No. TCOL-01

Upon recommendation of Delaware Opportunities Inc., Janet Champlin made the following resolution:

BE IT RESOLVED, that the Town Board of the Town of Colchester hereby approves File No. TCOL-01 for the CDBG Project #260HR301-18, Housing Rehabilitation Grant with Change Oder in the amount of \$1,728.00 and hereby authorize Supervisor Arthur M. Merrill to sign said total grant approval in the amount of \$77,548.00 including a Lead Based Paint Risk of \$575.00.

Resolution was seconded by Julie Markert, Janet Champlin-aye, Julie Markert-aye, Mark Mattson-aye, Arthur Merrill-aye, Greg Lavorgna-absent, resolution declared adopted.

NO. 69-2021 07/14/21 Change Order #1 for CDBG #260HR301-18 No. TCOL-02

Upon recommendation of Delaware Opportunities Inc., Julie Markert made the following resolution:

BE IT RESOLVED, that the Town Board of the Town of Colchester hereby approves File No. TCOL-02 for the CDBG Project #260HR301-18, Housing Rehabilitation Grant with Change Oder in the amount of \$1,959.00 and hereby authorize Supervisor Arthur M. Merrill to sign said total grant approval in the amount of \$54,329.00.

Resolution was seconded by Mark Mattson, Janet Champlin-aye, Julie Markert-aye, Mark Mattson-aye, Arthur Merrill-aye, Greg Lavorgna-absent, resolution declared adopted.

NO. 70-2021 07/14/21 Change Order #1 for CDBG #260HR301-18 No. TCOL-13

Upon recommendation of Delaware Opportunities Inc., Mark Mattson made the following resolution:

BE IT RESOLVED, that the Town Board of the Town of Colchester hereby approves File No. TCOL-13 for the CDBG Project #260HR301-18, Housing Rehabilitation Grant with Change Oder in the amount of \$1,620.00 and hereby authorize Supervisor Arthur M. Merrill to sign said total grant approval in the amount of \$23,300.00 including a Lead Based Paint Risk of \$610.00.

Resolution was seconded by Janet Champlin, Janet Champlin-aye, Julie Markert-aye, Mark Mattson-aye, Arthur Merrill-aye, Greg Lavorgna-absent, resolution declared adopted.

Supervisor Merrill commented that we scheduled this special meeting to discuss purchasing the mobile housing/office unit; Supervisor understands that some members are upset with him for going over the limit of \$10,000; we now have the opportunity to discuss. Supervisor believes this is a good investment and explained why.

Pool Director Janice Stickle and Councilman Gregory L. Lavorgna entered meeting at 1:15PM.

Supervisor added that the building is 36' by 70' for \$25,294.50; when we add the other factors:

disassembling, moving and putting back together	= \$25,000
concrete slab poured by Highway Crew	= 10,000
electric	= 5,000
water & sewer	= 3,000
generator	= 15,000
miscellaneous	= 15,000

for a grand total of around \$98,294.50; it is about \$38.10 per square foot to have this building for our use; maybe we could move the Town Hall Offices there and leave the Police and Court on Tannery Road.

Officer Cawley stated that there will be special needs for the police dept. that is governed by NYSDCJS: certified juvenile interview room; **EJUSTICE** tool protected by law (computer room for officers only); evidence room (under lock and key with no windows); and property room.

Supervisor added that there are five large offices in this unit and a very large meeting room; it is fifteen years old and has central air and electric heating.

Code Enforcement Officer stated that this building would go to the right once you go into the gate of the Hwy Dept area; Town would have to remove the handicap ramp.

Supervisor stated that NYCDEP would like the unit removed by winter; this building unit gives us a lot of options for a reasonable cost. Supervisor suggested that we should redo the flooring.

Supervisor reported that we have a General Capital Reserve Fund in the amount of approximately \$843,000 and a Police Capital Reserve Fund for \$37,273, to use either fund a permissive referendum is needed. Supervisor suggests that we take \$200,000 from the General Capital Reserve Fund that will be subject to a permissive referendum for the following:

\$95,000	Mobile Office Trailer
\$45,000	Police Car & Equipment
\$60,000	Mini Excavator for the Cemetery

Officer Cawley commented that we may be able to get a grant from the O'Connor Foundation, that would pay 50%.

CEO Zampolin stated that you cannot get a building for this price.

Board discussed their options further.

NO. 71-2021 07/14/21 Purchase Mobile Office Trailer

Janet Champlin made the following resolution:

BE IT RESOLVED, that the Town Board of the Town of Colchester hereby accepts the terms of NYC Auction #2817728 for the purchase of a Mobile Office Trailer for the bid price of \$23,100.00 plus 9.5% Buyer's Premium (\$2,194.50) and hereby authorizes Supervisor Arthur M. Merrill to wire said funds of \$25,294.50 to the City of New York.

Resolution was seconded by Greg Lavorgna.

This resolution was put to a vote by roll call and resulted as follows:

Town Supervisor, Arthur M. Merrill	voting aye
Councilperson, Janet Champlin	voting aye
Councilperson, Julie A. Markert	voting aye
Councilperson, Mark W. Mattson	voting no
Councilperson, Gregory L. Lavorgna	voting aye

The resolution was declared to be duly adopted by the members of the Town Board of the Town of Colchester.

NO.72-2021 07/14/21 Appropriation from General Capital Reserve Fund for Police Car,  
Mini Excavator and Mobile Office Building

Greg Lavorgna made the following resolution:

WHEREAS, the Town Board of the Town of Colchester adopted Resolution No.134-2015 establishing a General Capital Reserve Fund to pay the cost of capital improvements and equipment for the Town of Colchester; and

WHEREAS, it is necessary to expend the sum not to exceed \$200,000 from the said fund for the purpose of replacing a vehicle in the Town of Colchester Police Department (\$45,000), to purchase a mini excavator for the Cemetery Dept. (\$60,000) and to purchase and install a mobile office building (\$95,000). The sum total of the three purchases is \$200,000.;

NOW THEREFORE, IT IS RESOLVED that pursuant to the provisions of Section 6-c of the General Municipal Law of the State of New York that the Town Supervisor of the Town of Colchester be hereby authorized and directed to transfer from the General Capital Reserve Fund of the Town of Colchester duly established on December 22, 2015, the sum not to exceed \$200,000 of the principal and accumulated interest in said reserve fund for the purpose of purchasing a replacement vehicle for the Town of Colchester Police Dept., purchasing a mini excavator for the Cemetery Dept. and purchasing and installing a mobile office building

This resolution shall be subject to a permissive referendum as permitted by law.

Resolution was seconded by Julie Markert.

This resolution was put to a vote by roll call and resulted as follows:

Town Supervisor, Arthur M. Merrill	voting aye
Councilperson, Janet Champlin	voting aye
Councilperson, Julie A. Markert	voting aye
Councilperson, Mark W. Mattson	voting aye
Councilperson, Gregory L. Lavorgna	voting aye

The resolution was declared to be duly adopted by the members of the Town Board of the Town of Colchester.

Upon recommendation of the Supervisor, Julie Markert made the motion to go into executive session to discuss personnel issues, seconded by Janet Champlin, all in favor, motion carried. Board entered executive session at 2:00PM. Pool Director was invited to stay. Board held discussion. Julie Markert made the motion to enter back into regular session, seconded by Greg Lavorgna, all in favor, motion carried. Board entered regular session at 2:26PM. Board made no decision forthcoming.

With no further business, Janet Champlin made the motion for adjournment, seconded by Mark Mattson, all in favor, motion carried. Meeting adjourned at 2:26PM.

Respectfully Submitted:

Julie B. Townsend, Town Clerk