



**Town of Colchester Code Enforcement Office**

72 Tannery Road / PO Box 321 • Downsville, NY 13755 •

Phone & FAX (607) 363-7918

**BUILDING PERMIT APPLICATION**

**PERMIT NUMBER** \_\_\_\_\_ **Date:** \_\_\_\_\_

**TAX MAP number** \_\_\_\_\_

**Applicant** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Address** \_\_\_\_\_

**Property owner or contractor** \_\_\_\_\_

**Phone no.** \_\_\_\_\_

**Address** \_\_\_\_\_

**Workers' Compensation Ins. or Exemption Certificate supplied** \_\_\_\_\_

**Project Address** \_\_\_\_\_

**Project description & sizes** \_\_\_\_\_

**Plans supplied** \_\_\_\_\_

**Architect or Engineer** \_\_\_\_\_ **Lic. no.** \_\_\_\_\_

**Address** \_\_\_\_\_ **Phone** \_\_\_\_\_

**Is property in a Floodplain or wetland** \_\_\_\_\_ **Special inspection required** \_\_\_\_\_

**Type of water system: well** \_\_\_\_\_ **spring** \_\_\_\_\_ **public** \_\_\_\_\_

**Septic system: new** \_\_\_\_\_ **existing** \_\_\_\_\_

**Type of heat** \_\_\_\_\_

**Realistic value of project:** \_\_\_\_\_ **PERMIT FEE:** \_\_\_\_\_

**TOC 1/1/16**

**I**

**applicant,**

**( print or type name )**

States that to the best of his/her knowledge that the statements contained in this application together with the plans, specifications and any other materials submitted are a true and complete statement of all proposed work to be done at or on the described premises and that all applicable provisions of the New York State Uniform Fire Prevention and Building Code and other laws, ordinances, rules and regulations of the state, County and Town pertaining to the proposed work shall be complied with and that the work as described herein is authorized by the owner of record of the described property. **Either the applicant or owner shall apply for and obtain a Certificate of Occupancy prior to occupying or using any building or structure included as part of this application.**

The Town of Colchester Code Enforcement Office assumes no responsibility for the location of any structure, well, or septic to be placed within the boundaries of the designated property on this permit. It is the responsibility of the landowner or agent to be sure that they are aware of the property lines by locating existing survey markers or hiring of a licensed professional surveyor to locate the proposed appurtenances.

Signing this application authorizes a Code Enforcement Officer to enter this property until permit is closed.

Any application without the appropriate fee will be returned to the applicant.

Subscribed to this date: \_\_\_\_\_

\_\_\_\_\_  
**Signature of Applicant**

Please refer any questions about the permit to the  
Code Enforcement Office @ 363-7918.

PERMIT # \_\_\_\_\_

Approved on: \_\_\_\_\_

Occupancy Class \_\_\_\_\_

\_\_\_\_\_  
**Signature of Code Enforcement Officer**