

June 08, 2022

The regular meeting of the Town Board of the Town of Colchester, Delaware County, New York was held on Wednesday, June 08, 2022 at 7:00 PM at the Town Hall.

Present: Arthur M. Merrill Supervisor  
Janet L. Champlin Councilwoman  
Gregory L. Lavorgna Councilman  
Julie A. Markert Councilwoman  
Daniel J. Pinner Councilman

Recording Secretary: Julie B. Townsend Town Clerk

Others present: Kenneth R. Eck, Jr.-Highway Supt., Janice Stickle, The Reporter-Elizabeth DeFalco and Officer Cawley.

The Meeting was called to order by Supervisor Arthur M. Merrill and led the group in the Pledge of Allegiance.

The minutes of the last regular meeting, May 18, 2022 had been distributed earlier. Julie Markert made the motion to accept the minutes as written, seconded by Dan Pinner, all in favor, motion carried.

VISITOR COMMENTS: none.

#### CORRESPONDENCE:

- NYS Dept. of Taxation & Finance- Notice of Tentative State Equalization Rate for the 2022 Assessment Roll is 2.82.
- M/M Kevin Christian- Expression of Gratitude to Officer Richard Bell for the manner in which he handled their accident on June 05, 2022.
- NYSDEC- Inspection of Trout Pond Dam, DEC ID#146-5721; Town of Colchester, Delaware County; Class B- Intermediate Hazard Dam.

#### REPORTS- written reports on file at Town Clerk's Office:

- Cooks Falls Water District- May 2022- 18 customer balance due \$1,555.00; Receipts of \$920.02 disbursed to Supervisor. Annual Drinking Water Quality Report for 2021.
- Downsville Water District- May 2022- 47 customers balance due \$5,853.63; Receipts of \$3,051.79 disbursed to Supervisor. Annual Drinking Water Quality Report for 2021.
- Town Clerk- May 2022- Total disbursed \$2,316.02 of which \$2,274.52 was Town revenues.
- Police- May 2022 Activity Report.
- Town Justice Edel- \$6,549.50 reported for May 2022.
- Planning Board- Minutes of April 21, 2022.

Supervisor Merrill reported that the DWD WPO is working on getting the Town Pool up and running; not sure what the status of meter installation is.

Supervisor reported that costs for the paving of the parking lot for the Downsville Park Paddle Project is being re-worked; paving estimate was from \$85,000 to \$140,000.

Supervisor Merrill reported that we need to send the check to Interstate Homes, LLC per contract, the unit has been delivered; we will pay the second bill of \$5,000 plus one fireproof cabinet, when the skirting has been completed.

Supervisor reported that the roofing quotes are outdated for the Cooks Falls Garage; this project is under the American Rescue Plan; Supervisor will re-contact the three companies for new quotes.

Supervisor added that Josh Taggart has reviewed and submitted quotes; Supervisor presented to Board and under the Professional Services Exceptions of our Procurement Policy, he recommends hiring Taggart Electric, Inc. for all three projects. Board reviewed and discussed.

NO. 52-2022 06/08/22 Accept Proposal from Taggart Electric, Inc.

Janet Champlin made the following resolution:

BE IT RESOLVED, that the Town Board of the Town of Colchester hereby accepts the proposal of Taggart Electric, Inc. of 200 Merrickville Rd., Sidney Center, New York for the installation of a new 400amp, 240volt, single phase electric service at the Town of Colchester Transfer Station, located at 13946 State Hwy 30 for the total price of \$8,100.00.

Resolution was seconded by Greg Lavorgna.

This resolution was put to a vote by roll call and resulted as follows:

Town Supervisor, Arthur M. Merrill	voting aye
Councilperson, Janet L. Champlin	voting aye
Councilperson, Gregory L. Lavorgna	voting aye
Councilperson, Julie A. Markert	voting aye
Councilperson, Daniel J. Pinner	voting aye

The resolution was declared to be duly adopted by the members of the Town Board of the Town of Colchester.

NO. 53-2022 06/08/22 Accept Proposal from Taggart Electric, Inc.

Janet Champlin made the following resolution:

BE IT RESOLVED, that the Town Board of the Town of Colchester hereby accepts the proposal of Taggart Electric, Inc. of 200 Merrickville Rd., Sidney Center, New York for the installation of a new lighting system at the Town of Colchester Transfer Station, located at 13946 State Hwy 30 for the total price not to exceed of \$7,978.00.

Resolution was seconded by Dan Pinner.

This resolution was put to a vote by roll call and resulted as follows:

Town Supervisor, Arthur M. Merrill	voting aye
Councilperson, Janet L. Champlin	voting aye
Councilperson, Gregory L. Lavorgna	voting aye
Councilperson, Julie A. Markert	voting aye
Councilperson, Daniel J. Pinner	voting aye

The resolution was declared to be duly adopted by the members of the Town Board of the Town of Colchester.

NO. 54-2022 06/08/22 Accept Proposal from Taggart Electric, Inc.

Greg Lavorgna made the following resolution:

BE IT RESOLVED, that the Town Board of the Town of Colchester hereby accepts the proposal of Taggart Electric, Inc. of 200 Merrickville Rd., Sidney Center, New York for the installation of a new 400amp, 240volt, single phase service plus three 125amp, 240volt, single phase circuit to the new office panels at the new Town of Colchester Police Station/Court Building, located at 6292 River Road for the total price of \$22,600.

Resolution was seconded by Dan Pinner.

This resolution was put to a vote by roll call and resulted as follows:

Town Supervisor, Arthur M. Merrill	voting aye
Councilperson, Janet L. Champlin	voting aye
Councilperson, Gregory L. Lavorgna	voting aye
Councilperson, Julie A. Markert	voting aye
Councilperson, Daniel J. Pinner	voting aye

The resolution was declared to be duly adopted by the members of the Town Board of the Town of Colchester.

Officer Cawley commented that Judge Edel is interested in moving the Downsville Court to the Mobile Office Unit. Board reviewed a draft design and discussed. It was suggested to add a car port to the building.

Supervisor reported that he revised the purchase order for the transfer station compactor and has submitted to Sebright Products Inc for purchase.

Supervisor Merrill reported that work has started on the Town Pool; it has been powered washed and will not be painted now; it was suggested to paint in the fall. Supervisor asked Janice Stickle to make a recommendation of lifeguards. Ms. Stickle reported that we have four returning lifeguards and a fifth one that can only work on Fridays, she has WSI and is the only one that is 18years old; we have two new lifeguards that took the lifeguard training class at SUNY Delhi and their fees were paid by the Youth Bureau; Kayla, Stephanie and Ava are signed up to take the WSI classes in Walton on June 27-28-29 and the Youth Bureau is also paying their fees; only having 6 or 7 lifeguards is going to be tricky to schedule hours. Board discussed. Board stated that there will be no overtime paid; it was suggested to omit the evening hours; Once WSI training is completed rate of pay will be increased. Pool Committee of Markert & Champlin stated that they would help the Pool Director with scheduling. Town Clerk reported that she contacted Sarah Hood in regards to the Aqua-Fit Program. Ms. Hood stated that she would like to continue the program the same as last year. Board discussed.

NO. 55-2022 06/08/22 Appoint 2022 Pool Personnel

Julie Markert made the following resolution:

BE IT RESOLVED, that the Town Board of the Town of Colchester hereby hires the following pool personnel for the 2022 Pool Season:

Janice L. Stickle	Pool Director	\$17.00 per hour
Kayla G. Houck	Returning Lifeguard	\$13.40 per hour
Stephanie A. Foote	Returning Lifeguard	\$13.40 per hour
Ava M. Guglielmo	Returning Lifeguard	\$13.40 per hour
Hailey N. Johnston	Returning Lifeguard	\$13.40 per hour
Corra A. Nocella	Returning WSI/Lifeguard	\$14.00 per hour
Shantel M. Knorr	New Lifeguard	\$13.20 per hour
Maisyn M. Thomson	New Lifeguard	\$13.20 per hour

Resolution seconded by Janet Champlin, all in favor, resolution declared adopted.

NO. 56-2022 06/08/22 Authorize Aqua-Fit Program at Town Pool

Janet Champlin made the following resolution:

BE IT RESOLVED, that the Town Board of the Town of Colchester hereby authorizes Sarah Hood to hold an Aqua-Fit Program, two classes a week for six weeks starting the first week of July at the Town of Colchester Pool located at 14728 State Hwy 30, Downsville, New York.

Resolution was seconded by Greg Lavorgna, all in favor, resolution declared adopted.

Supervisor reported that he has received the final draft of the County's EMS/Fire Call Policy; he will review and revise then submit to the Board at the next meeting.

Supervisor Merrill commented that he was not sure the status of the EV Charging Station. Hwy Supt commented that Colleen was double checking to make sure it was charging customers and depositing funds correctly.

Supervisor reported that we have had the same mileage rate of fifty-cents for the past few years; since the price of fuel has been rising we should make an adjustment. Board discussed.

NO. 57-2022 06/08/22 Mileage Rate

Janet Champlin made the following resolution:

BE IT RESOLVED, that the Town Board of the Town of Colchester hereby accepts the Federal Mileage Rate of \$0.585 per mile effective June 01, 2022;

FURTHER RESOLVED, that said Federal Mileage Rate will be verified and established at the Organizational Meeting each year.

Resolution was seconded by Julie Markert, all in favor, resolution declared adopted.

Town Clerk reported that we have received a Public Facility Permit Application for the Covered Bridge Park for a wedding ceremony on Sat., June 25<sup>th</sup> from 1:30pm to 3:30pm. Board discussed.

NO. 58-2022 06/08/22 Public Facility Permit No.07-2022

Julie Markert made the following resolution:

WHEREAS, Alicia Faulkner has applied for a Public Facility Permit to use the Downsville Covered Bridge Park located at 48 Bridge Street, on Saturday, June 25<sup>th</sup> from 1:30PM to 3:30PM for a wedding ceremony;

THEREFORE, BE IT RESOLVED that the Town Board of the Town of Colchester hereby authorizes the Town Clerk to issue Public Facility Permit No. No.07-2022 to Alicia Faulkner for the use of the Downsville Covered Bridge Park located at 48 Bridge Street, Downsville, NY on June 25, 2022.

Resolution was seconded by Greg Lavorgna ,all in favor, resolution declared adopted.

Town Clerk reported that we have received a Public Facility Permit Application for the Pepacton Park located at 15500 State Hwy 30, Downsville, on Sat., July 2<sup>nd</sup> from 7am to 4pm, to hold a lawn sale to benefit the Downsville Central School Backpack Program. Board discussed.

NO. 59-2022 06/08/22 Public Facility Permit No.08-2022

Greg Lavorgna made the following resolution:

WHEREAS, Kelly Gales on behalf of the Downsville Central School Backpack Program has applied for a Public Facility Permit to use the Pepacton Park located at 15500 State Hwy 30, on Saturday, July 2<sup>nd</sup> from 7:00AM to 4:00PM to hold a lawn sale to benefit the Downsville Central School Backpack Program;

THEREFORE, BE IT RESOLVED that the Town Board of the Town of Colchester hereby authorizes the Town Clerk to issue Public Facility Permit No. 08-2022 to Kelly Gales for the use of the Pepacton Park located at 15500 State Hwy 30, Downsville, NY on July 02, 2022.

Resolution was seconded by Julie Markert, all in favor, resolution declared adopted.

Supervisor Merrill reported that he had spoken with Board Members and we agreed to hire Jared Knorr to work on the cemetery and he started a few days ago; now we need to officially hire him.

NO. 60-2022 06/08/22 Appoint 2022 Seasonal Cemetery Laborer

Janet Champlin made the following resolution:

BE IT RESOLVED, that the Town Board of the Town of Colchester hereby hires Jared Knorr as a New Seasonal Cemetery Laborer at the rate of \$13.20 per hour with no benefits.

Resolution seconded by Julie Markert, all in favor, resolution declared adopted.

Hwy Supt Eck reported that he has received an email from Tracey Road Equipment stating the following: *“Attached is the 2024 Freightliner Chassis Spec. Due to the vast amount of unknowns I can not guarantee either the price or a build date for the chassis. As it stands today we can price this chassis at \$121,000. However, the actual price will have to be determined once a build date is assigned and has been accepted by Daimler Trucks North America.”* Hwy Supt Eck submitted a quote from Stadium International Trucks for a 2023 HV 513 6x4 Chassis with Viking Plow Package for a cost of \$220,343. Board discussed. Hwy Supt commented that Tracey Road stated that if we ordered and decided that the price was too high, we could cancel the order. He also stated that he was told that it may take 2½ years to get a pickup. Board discussed further.

NO. 61-2022 06/08/22 2023 HV 513 International Truck 6x4 Chassis with Viking Plow  
Julie Markert made the following resolution:

WHEREAS, General Municipal Law 103 Subdivision 16 authorizes governments to purchase apparatus, materials, equipment and supplies through the use of contracts let by United State or any agency thereof;

THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Colchester hereby accept the Bid Reference Piggy Back Onondaga County Contract #8996 of Stadium International Trucks for a 2023 HV 513 International Truck 6x4 Chassis with Viking Plow package for the price of \$220,343.00.

FURTHER RESOLVED, that the Town Board of the Town of Colchester hereby authorizes the purchase of one 2023 HV 513 International Truck 6x4 Chassis with Viking Plow package for the delivered price of \$220,343.00; delivery will be the second quarter of 2023.

Resolution seconded by Greg Lavorgna.

This resolution was put to a vote by roll call and resulted as follows:

Town Supervisor, Arthur M. Merrill	voting aye
Councilperson, Janet L. Champlin	voting aye
Councilperson, Gregory L. Lavorgna	voting aye
Councilperson, Julie A. Markert	voting aye
Councilperson, Daniel J. Pinner	voting aye

The resolution was declared to be duly adopted by the members of the Town Board of the Town of Colchester.

NO. 62-2022 06/08/22 2024 Freightliner 114SD with Plow and  
Dan Pinner made the following resolution:

WHEREAS, General Municipal Law 103 Subdivision 16 authorizes governments to purchase apparatus, materials, equipment and supplies through the use of contracts let by United States or any agency thereof; and

WHEREAS, Tracey Road Equipment cannot guarantee either the price or a build date for the chassis but has the option to cancel said order;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Colchester hereby accepts the Proposal for the Town of Colchester Dated May 02, 2022 of Tracey Road Equipment for a 2024 Freightliner 114SD with Plow Package and Everest Stainless Steel Dump Body for the price of \$222,826.00;

FURTHER RESOLVED that the Town Board of the Town of Colchester hereby authorizes the purchase of one a 2024 Freightliner 114SD with Plow Package and Everest Stainless Steel Dump Body for the price of \$222,826.00 with the option that the order may be canceled.

Resolution was seconded by Janet Champlin.

This resolution was put to a vote by roll call and resulted as follows:

Town Supervisor, Arthur M. Merrill	voting aye
Councilperson, Janet L. Champlin	voting aye
Councilperson, Gregory L. Lavorgna	voting aye
Councilperson, Julie A. Markert	voting aye
Councilperson, Daniel J. Pinner	voting aye

The resolution was declared to be duly adopted by the members of the Town Board of the Town of Colchester.

Hwy Supt Eck reported that we should be getting around \$606,000.00in CHIPS Funds this year; he will work out a plan and submit in the near future.

Hwy Supt Eck commented that he has reviewed the Cooks Falls Garage and we should be able to make a storage room for the Cooks Falls Court records.

Bord held a discussion of our electronic message board.

Councilwoman Markert reported that fishermen are parking on both sides of the road at the Corbett Bridge; we need new signage. Board discussed. It was suggested that we ask the Corbett Community Corp if they would provide parking near the acid factory chimney.

Councilman Lavorgna inquired to the status of the rugs being delivered to Town Hall; doesn't seem that this time of the year it needs to be done weekly. Supervisor will contact UniFirst Corp.

Supervisor commented that there has been a citizen's complaint that large trucks were using High Street and High Street Extension more frequently and causing issues. Board discussed. Supervisor and Hwy Supt have reviewed the area and have determined that there are no issues.

Supervisor Merrill made the following announcements:

- Next Regular Meeting is Wed., July 6<sup>th</sup> at 7PM.

**SUBMISSION OF BILL/EXPENSES:** Julie Markert made the motion, seconded by Janet Champlin, that the vouchers be approved, subject to any corrections or deletions, all in favor, motion carried. Abstract No. 10-2022 Voucher No.285-300; Totaling \$232,132.27.

Julie Markert made the motion to go into executive session to discuss personnel issues, seconded by Greg Lavorgna, all in favor, motion carried. Board entered executive session at 8:30 PM. Town Clerk and Officer Cawley were invited to stay. Board held discussion. Janet Champlin made the motion to enter back into regular session, seconded by Julie Markert, all in favor, motion carried. Board entered regular session at 8:45 PM. Board made no decision forthcoming.

With no further business, Dan Pinner made the motion for adjournment, seconded by Greg Lavorgna, all in favor, motion carried. Meeting adjourned at 8:45 PM.

Respectfully Submitted:

Julie B. Townsend, Town Clerk